

Cape Light Compact JPE Preliminary Screening Committee for Compact Administrator Position

DATE: Wednesday, March 11, 2026
LOCATION: Cape Light Compact Offices – Martha’s Vineyard Conference Room:
261 Whites Path, Unit 4, South Yarmouth
TIME: 1:00 – 1:45 p.m.

Note: The meeting will be held as a hybrid meeting (in-person and through remote participation) pursuant to St. 2025, c. 2, which extends the temporary provisions pertaining to remote meetings of public bodies under the Open Meeting Law to June 30, 2027. Members of the Public can join in by audio and follow along with Meeting Materials, see the information below. Written public comments should be submitted to Maggie Downey, Compact Administrator, at mdowney@capelightcompact.org by 1:00 PM on Tuesday, March 10, 2026. Written public comments received after the March 10th deadline will be distributed to the full Compact Governing Board prior to the next Compact Board meeting.

Telephone dial-in: +1 (305) 224-1968
Meeting ID: 863 5775 9507
Passcode: 421950

AGENDA

1. Public Comment
2. Approval of November 6, 2025 and November 18, 2025 Open Session Minutes
3. Enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(8) to approve November 6, 2025 and November 18, 2025 Executive Session Minutes. Not to return to open session.

**Cape Light Compact JPE
Screening Committee
Meeting Minutes
Monday, November 6, 2025**

The Cape Light Compact JPE Screening Committee met on Thursday, November 6, 2025 at 2:00 p.m. The meeting was held as a virtual meeting pursuant to St. 2025, c. 2, which extends the temporary provisions pertaining to remote meetings of public bodies under the Open Meeting Law to June 30, 2027.

Participating Were:

1. Bill Doherty, Bourne Alternate
2. Colin Odell, Executive Committee, Brewster
3. Tim Carroll, Chilmark
4. Valerie Bell, Harwich
5. David Jacobson, Orleans Alternate
6. Nicola Blake, Executive Committee, West Tisbury

Absent Were:

1. Tom McNellis, Eastham

Staff Participating:

Melissa Allard, Senior Administrative Coordinator

Consultants:

Bernard Lynch, Community Paradigm Associates, LLC

Public Participants:

None.

Colin Odell called the meeting to order at 2:04 PM.

Public Comment:

No written comments were received in advance of the meeting and no members of the public were present for public comment.

APPROVAL OF MINUTES:

The Screening Committee considered the August 18, 2025, Open Session Meeting Minutes.

Bill Doherty moved the Committee to accept the minutes and to release them, seconded by Tim Carroll.

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|---------|----------|--------------|-----|
| Bill | Doherty | Bourne | Yes |
| Colin | Odell | Brewster | Yes |
| Tim | Carroll | Chilmark | Yes |
| Valerie | Bell | Harwich | Yes |
| David | Jacobson | Orleans | Yes |
| Nicola | Blake | West Tisbury | Yes |

Motion carried in the affirmative (6-0-0)

The Screening Committee considered the September 9, 2025, Open Session Meeting Minutes.

Bill Doherty moved the Committee to accept the minutes and to release them, seconded by Valerie Bell.

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| Bill | Doherty | Bourne | Yes |
| Colin | Odell | Brewster | Yes |
| Tim | Carroll | Chilmark | Yes |
| Valerie | Bell | Harwich | Yes |
| David | Jacobson | Orleans | Yes |
| Nicola | Blake | West Tisbury | Yes |

Motion carried in the affirmative (6-0-0)

OPEN SESSION VOTE ON ENTRY INTO EXECUTIVE SESSION PURSUANT TO M.G.L. C. 30A §§21(A) (8) TO DISCUSS MATTERS BELOW, TO RETURN TO OPEN SESSION:

Colin Odell at 2:10 PM moved to enter into Executive Session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(8) to review resumes and consider or interview applicants for employment or appointment by a preliminary screening committee for selection of finalists to be presented to the Cape Light Compact Board for possible appointment as Chief Administrative Officer. To have the discussion in an open session will be detrimental to the ability of the Cape Light Compact to attract qualified applicants for the position. Not to return to open session. Seconded by Valerie Bell.

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|---------|----------|--------------|-----|
| Bill | Doherty | Bourne | Yes |
| Colin | Odell | Brewster | Yes |
| Tim | Carroll | Chilmark | Yes |
| Valerie | Bell | Harwich | Yes |
| David | Jacobson | Orleans | Yes |
| Nicola | Blake | West Tisbury | Yes |

Motion carried in the affirmative (6-0-0)

Respectfully submitted,

Melissa Allard

LIST OF DOCUMENTS AND EXHIBITS:

- Meeting Notice/Agenda
- August 18, 2025, Open Session Meeting Minutes
- September 9, 2025, Open Session Meeting Minutes

**Cape Light Compact JPE
Screening Committee
Meeting Minutes
Tuesday, November 18, 2025**

The Cape Light Compact JPE Preliminary Screening Committee met on Tuesday, November 18, 2025 at 9:00 a.m. The meeting was held as an in-person meeting, with the exception of one interview candidate who joined via Zoom.

Participating Were:

1. Bill Doherty, Bourne Alternate
2. Colin Odell, Executive Committee, Brewster
3. Tom McNellis, Eastham
4. Valerie Bell, Harwich
5. David Jacobson, Orleans Alternate
6. Nicola Blake, Executive Committee, West Tisbury

Absent Were:

1. Tim Carroll, Chilmark

Consultants:

Bernard Lynch, Community Paradigm Associates, LLC

Public Participants:

None.

Colin Odell called the meeting to order at 9:00AM.

Public Comment:

No written comments were received in advance of the meeting and no members of the public were present for public comment.

OPEN SESSION VOTE ON ENTRY INTO EXECUTIVE SESSION PURSUANT TO M.G.L. C. 30A §§21(A) (8) TO DISCUSS MATTERS BELOW, TO RETURN TO OPEN SESSION:

Colin Odell at 9:01 PM moved to enter into Executive Session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(8) to review resumes and consider or interview applicants for employment or appointment by a preliminary screening committee for selection of finalists to be presented to the Cape Light Compact Board for possible appointment as Chief Administrative Officer. To have the discussion in an open session will be detrimental to the ability of the Cape Light Compact to attract qualified applicants for the position. Not to return to open session. Seconded by Valerie Bell.

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|---------|----------|----------|-----|
| Bill | Doherty | Bourne | Yes |
| Colin | Odell | Brewster | Yes |
| Valerie | Bell | Harwich | Yes |
| Tom | McNellis | Eastham | Yes |

Motion carried in the affirmative (4-0-0)

Respectfully submitted,

Tom McNellis

LIST OF DOCUMENTS AND EXHIBITS:

- Meeting Notice/Agenda

Draft Minutes subject to correction, addition and Committee/Board Approval