

**Cape Light Compact JPE
Governing Board
Meeting Minutes
Wednesday, January 14, 2026**

The Cape Light Compact JPE Board of Directors met on Wednesday, January 14, 2026, at 2:00PM at 261 Whites Path, Unit 4, South Yarmouth, MA. The meeting was held as a hybrid meeting (in-person and through remote participation) through a Zoom videoconference for members of the Board with audio call-in available for members of the public, pursuant to St. 2025, c. 2, which, among other things, extends the temporary provisions pertaining to remote meetings of public bodies under the Open Meeting Law to June 30, 2027.

Participating In-Person Were:

1. David Anthony, Chair/Executive Committee, Barnstable
2. Robert Schofield, Executive Committee, Bourne
3. Colin Odell, Executive Committee, Brewster
4. Tom McNellis, Secretary/Executive Committee, Eastham
5. Valerie Bell, Harwich
6. Nate Mayo, Provincetown

Participating Remotely Were:

1. Bill Doherty, Bourne Alternate
2. Brian Miner, Chatham
3. Tristan Israel, Dukes County
4. Scott Mueller, Falmouth
5. Alan Strahler, Edgartown
6. David Jacobson, Orleans
7. Leanne Drake, Sandwich
8. Nicola Blake, Executive Committee, West Tisbury

Absent Were:

1. Forrest Filler, Aquinnah
2. Tim Carroll, Chilmark
3. Brad Crowell, Dennis
4. Wayne Taylor, Mashpee
5. Peter Meleney, Oak Bluffs
6. Russ Hartenstine, Tisbury
7. Jarrod Cabral, Truro
8. Suzanne Ryan-Ishkanian, Wellfleet
9. Joyce Flynn, Vice Chair/Executive Committee, Yarmouth

Legal Counsel Participating Remotely:

Audrey Eidelman Kiernan, Esq., KO Law, P.C.

Staff Participation In-Person:

Jason Bertrand, Marketing & Communications Coordinator
Margaret Song, Evaluation, Strategy, & Policy Manager
Stephanie Spadoni, Energy Efficiency Analyst

Staff Participating Remotely:

Angela Hurwitz, Senior IT Services & Data Management Analyst
Anneliese Conklin, Data Services Coordinator
Dan Schell, Senior Analyst - Retail and Demand Response
Lindsay Henderson, Senior Analyst – Small Business
Maggie Downey, Chief Administrative Officer
Melissa Allard, Senior Administrative Coordinator
Miranda Skinner, Regulatory & Strategy Analyst
Phil Moffitt, Chief Financial Officer
Stephen McCloskey, Senior Residential Energy Efficiency Analyst

Public Participants:

None.

David Anthony called the meeting to order at 2:03PM.

Public Comment:

No written comments were received in advance of the meeting and no members of the public were present for public comment.

APPROVAL OF MINUTES:

The Board considered the December 10, 2025, Open Session Meeting Minutes.

Robert Schofield moved the Board to accept the minutes and to release them, seconded by Tom McNellis.

David	Anthony	Barnstable	Yes
Robert	Schofield	Bourne	Yes
Colin	Odell	Brewster	Yes
Brian	Miner	Chatham	Yes
Tom	McNellis	Eastham	Yes
Alan	Strahler	Edgartown	Yes
Scott	Mueller	Falmouth	Yes
Valerie	Bell	Harwich	Yes
David	Jacobson	Orleans	Yes
Nate	Mayo	Provincetown	Yes
Leanne	Drake	Sandwich	Yes
Nicola	Blake	West Tisbury	Yes

Motion carried in the affirmative (12-0-0)

The Board considered the Open Session Meeting Minutes on December 17, 2025.

Robert Schofield moved the Board to accept the minutes and to release them, seconded by Valerie Bell.

David	Anthony	Barnstable	Yes
Robert	Schofield	Bourne	Yes
Colin	Odell	Brewster	Yes

Brian	Miner	Chatham	Yes
Tom	McNellis	Eastham	Yes
Alan	Strahler	Edgartown	Yes
Scott	Mueller	Falmouth	Abstained
Valerie	Bell	Harwich	Yes
David	Jacobson	Orleans	Yes
Nate	Mayo	Provincetown	Absent
Leanne	Drake	Sandwich	Yes
Nicola	Blake	West Tisbury	Yes

Motion carried in the affirmative (10-0-1)

Tristan Israel joined the meeting at 2:07PM.

CHAIRMAN’S REPORT, DAVID ANTHONY:

David Anthony stated that he would like to recognize the upcoming retirement of Meredith Miller. He stated that he wanted to extend his thanks on behalf of the Board for her years of service to the Cape Light Compact (Compact).

2026 ENERGY EFFICIENCY INCENTIVE CHANGES, CLC STAFF:

Lindsay Henderson reviewed the Small Business and Heat Pump Update for 2026 PowerPoint. She reviewed the incentive updates for the small business turnkey retrofit program. She stated that the standard small business incentive for 2026 is up to 70% for eligible measures, while in 2025 it was up to 80%. She stated that the change will result in the Compact aligning with the other program administrators (PAs) throughout the state. She stated that incentives for lighting fixtures, with no controls, are up to 50% and heat pump incentives will follow the rebate amounts listed on the Compact’s website.

Lindsay Henderson stated that the incentives for nonprofit organizations are staying up to 100% for all measures and will now include heat pumps that are replacing oil, propane or electric resistance heating. She stated that the renter incentives are staying at up to 100% and the heat pump incentives will follow the rebate amounts listed on the Compact’s website.

Stephanie Spadoni presented the residential and commercial heat pump updates. She stated that on the residential side, for the whole home rebate, the amount is now \$2,650 per ton up to \$8,500 per home, and for the partial home rebate it is \$1,125 per ton up to \$8,500 per home. She stated that the whole home ground source heat pumps incentive is now \$13,500 per home. Income-based enhanced incentives for air source heat pumps and air to water heat pumps are still \$16,000 and for ground source heat pumps are up to \$25,000. If an income-based customer opts to be served through the turnkey program, air source heat pumps may be installed at no cost.

Stephanie Spadoni stated that for a commercial heat pump rebate amounts are \$2,000 per ton. She stated that the variable refrigerant flow heat pumps are now \$2,800 per ton and ground source heat pumps are \$3,600 per ton. She stated that for any equipment installed in 2025, the rebate applications must be submitted by February 28, 2026.

QUARTERLY UPDATE FOR BOARD MEMBER TOWNS, JASON BERTRAND:

Jason Bertrand stated that he has another quarterly update for the Board to present to their Select Boards and/or Town Council. He stated that this update includes the residential and commercial heat pump rebate amounts. Colin Odell stated that the update should not state that the rebates are lower, instead it should say these rebate amounts will allow the Compact and other PAs to serve more customers over the next two years while attempting to lower customer bill costs. David Anthony agreed and stated that it is always good to keep things positive. Jason Bertrand agreed to edit and will resend it to the Board.

ELECTION OF 2026 OFFICERS, MAGGIE DOWNEY:

Maggie Downey noted that nominations for the Compact’s Officers were still open and at the December Board meeting David Anthony was nominated for the position of Chair, Colin Odell for Vice-Chair, Tom McNellis for Secretary, Valerie Silva for Treasurer, and Phil Moffitt for Business Officer. She asked whether there were any other nominations for these positions. No other nominations were made for the Compact’s Officer positions. Maggie closed the nominations and asked for a motion to elect the Compact’s Officers for 2026 as presented.

Robert Schofield moved the entire slate of David Anthony, Colin Odell, Tom McNellis, Valerie Silva, and Phil Moffitt for Compact Officers. Seconded by Valerie Bell.

David	Anthony	Barnstable	Yes
Robert	Schofield	Bourne	Yes
Colin	Odell	Brewster	Yes
Brian	Miner	Chatham	Yes
Tom	McNellis	Eastham	Yes
Alan	Strahler	Edgartown	Yes
Scott	Mueller	Falmouth	Yes
Valerie	Bell	Harwich	Yes
David	Jacobson	Orleans	Yes
Nate	Mayo	Provincetown	Yes
Leanne	Drake	Sandwich	Yes
Nicola	Blake	West Tisbury	Yes

Motion carried in the affirmative (12-0-0)

ELECTION OF 2026 EXECUTIVE COMMITTEE, MAGGIE DOWNEY:

Maggie Downey noted that the nominations for the Executive Committee were still open. She stated that the holder of Chair, Vice-Chair, Secretary, Nicola Blake, Valerie Bell, Bob Schofield, and David Jacobson were nominated for Executive Committee Members at the December Board Meeting. She then asked whether there were any other nominations for the Executive Committee. Valerie Bell nominated Joyce Flynn, and it was seconded by Colin Odell.

Nate Mayo moved the entire slate of David Anthony, Colin Odell, Tom McNellis, Nicola Blake, Valerie Bell, Bob Schofield, David Jacobson, and Joyce Flynn as the 2026 Executive Committee. Seconded by Valerie Bell.

David	Anthony	Barnstable	Yes
Robert	Schofield	Bourne	Yes

Colin	Odell	Brewster	Yes
Brian	Miner	Chatham	Yes
Tom	McNellis	Eastham	Yes
Alan	Strahler	Edgartown	Yes
Scott	Mueller	Falmouth	Yes
Valerie	Bell	Harwich	Yes
David	Jacobson	Orleans	Yes
Nate	Mayo	Provincetown	Yes
Leanne	Drake	Sandwich	Yes
Nicola	Blake	West Tisbury	Yes

Motion carried in the affirmative (12-0-0)

ADMINISTRATOR’S REPORT:

1. Update On Review and Release of Executive Session

Maggie Downey stated she has reviewed all sets of unreleased or partially released executive session minutes along with Compact counsel and we have determined that the following sets of executive session minutes will continue to be withheld with partial redactions as continued nondisclosure of the redacted material is warranted under the Open Meeting Law: March 10, 2021, January 9, 2019, October 8, 2014, September 29, 2021, and August 14, 2013. The December 13, 2023 and July 10, 2024 executive session minutes will continue to be withheld in their entirety as continued nondisclosure is warranted under the Open Meeting Law.

2. Follow-up on CVEC

Maggie Downey stated that this past June, she brought to the Board’s attention that the Cape and Vineyard Electric Cooperative (CVEC) had a strategic planning session. She stated that she had started to put together a list of CVEC’s obligations and responsibilities. Not necessarily for the Compact to assume any responsibilities, but in case CVEC were to dissolve.

Maggie Downey stated the perspective here was an informal assessment of management of existing contracts in the event that CVEC were to dissolve, and whether there was value to the Compact stepping in to help with new or closing projects. She stated that since then she has met with the Town Managers and there were no specific requests for changes at this time. She stated that doesn't mean that something couldn't happen down the road, but she just wanted to close the loop with the Board.

3. Documents Sent to CLC Board via Email

Maggie Downey stated that she sent the Board six documents to review. She stated that all the documents are required to be distributed to the Board annually. She stated that the Certificate of Receipt of Open Meeting Law Materials and the Acknowledgment of Receipt of Conflict of Interest Law Summary need to be signed and returned to her.

Tristan Israel left the meeting at 2:56PM.

ADJOURNMENT:

Motion to adjourn was made at 2:58PM moved by Robert Schofield, seconded by Valerie Bell.

David	Anthony	Barnstable	Yes
Robert	Schofield	Bourne	Yes
Colin	Odell	Brewster	Yes
Brian	Miner	Chatham	Yes
Tom	McNellis	Eastham	Yes
Alan	Strahler	Edgartown	Yes
Scott	Mueller	Falmouth	Yes
Valerie	Bell	Harwich	Yes
David	Jacobson	Orleans	Yes
Nate	Mayo	Provincetown	Yes
Leanne	Drake	Sandwich	Yes
Nicola	Blake	West Tisbury	Yes

Motion carried in the affirmative (12-0-0)

Respectfully submitted,

Melissa Allard

LIST OF DOCUMENTS AND EXHIBITS:

- Meeting Notice/Agenda
- December 10, 2025 Open Session Meeting Minutes
- Small Business and Heat Pump Update for 2026 PowerPoint
- Quarterly Update January 2026 – 2026 Program Updates