

**Cape Light Compact JPE
Governing Board
Meeting Minutes
Wednesday, December 10, 2025**

The Cape Light Compact JPE Board of Directors met on Wednesday, December 10, 2025, at 9:30 AM at 261 Whites Path, Unit 4, South Yarmouth, MA. The meeting was held as a hybrid meeting (in-person and through remote participation) through a Zoom videoconference for members of the Board with audio call-in available for members of the public, pursuant to St. 2025, c. 2, which, among other things, extends the temporary provisions pertaining to remote meetings of public bodies under the Open Meeting Law to June 30, 2027.

Participating In-Person Were:

1. Sean Hogan, Barnstable Alternate
2. Colin Odell, Executive Committee, Brewster
3. Robert Schofield, Executive Committee, Bourne
4. Brian Miner, Chatham
5. Tom McNellis, Secretary/Executive Committee, Eastham
6. Alan Strahler, Edgartown
7. Scott Mueller, Falmouth
8. Valerie Bell, Harwich
9. Leanne Drake, Sandwich
10. David Jacobson, Orleans
11. Nathaniel Mayo, Provincetown
12. Joyce Flynn, Vice Chair/Executive Committee, Yarmouth

Participating Remotely Were:

1. Tristan Israel, Dukes County
2. Suzanne Ryan-Ishkanian, Wellfleet
3. Nicola Blake, Executive Committee, West Tisbury

Absent Were:

1. Forrest Filler, Aquinnah
2. David Anthony, Chair/Executive Committee, Barnstable
3. Tim Carroll, Chilmark
4. Brad Crowell, Dennis
5. Wayne Taylor, Mashpee
6. Peter Meleney, Oak Bluffs
7. Russ Hartenstine, Tisbury
8. Jarrod Cabral, Truro

Legal Counsel Participating Remotely:

Audrey Eidelman Kiernan, Esq., KO Law, P.C.
Erin O'Toole, Esq., KO Law, P.C.

Consultant:

Bernard Lynch, Community Paradigm Associates, LLC

Staff Participating Remotely:

Angela Hurwitz, Senior IT Services & Data Management Analyst
Anneliese Conklin, Data Services Coordinator
Briana Kane, Implementation Manager
Eva Golarz, Customer Service Coordinator
Laura Selmer, Energy Efficiency Analyst
Lindsay Henderson, Senior Analyst – Small Business
Maggie Downey, Chief Administrative Officer
Melissa Allard, Senior Administrative Coordinator
Miranda Skinner, Regulatory & Strategy Analyst
Phil Moffitt, Chief Financial Officer
Rebecca Martin, Outreach Coordinator
Stephanie Spadoni, Energy Efficiency Analyst
Stephen McCloskey, Senior Residential Energy Efficiency Analyst
Tatsiana Nickinello, Energy Efficiency Analyst

Public Participants:

Joe Dorfler
Kate Coleman

Bernie Lynch called the meeting to order at 9:30 AM.

Public Comment:

No written comments were received in advance of the meeting, and no members of the public were present for public comment.

PRESENTATION BY BERNARD LYNCH, COMMUNITY PARADIGM, ON PROCESS FOR TODAY’S INTERVIEWS FOR THE COMPACT’S CHIEF ADMINISTRATIVE OFFICER:

Maggie Downey reminded the Board that the meeting is a day-long meeting with breaks and lunch and that deliberation can only take place during the open session. Therefore, there should be no discussion of today’s meeting agenda topics during the breaks. She stated that for the purpose of the meeting minutes Board Members participating on Zoom should message her if they are leaving the meeting or stepping away momentarily.

Bernie Lynch stated that the Screening Committee has selected three candidates to be brought forward to the full Board for consideration as the next Chief Administrative Officer of the Compact. He stated that the candidates will be interviewed in alphabetical order. He stated that Colin Hassett has extensive experience in the energy sector and is currently working with FTI Consulting on power, renewables and energy transition practices. He stated that Timothy Hebert currently works at Patriots Renewable as the Senior Vice President Development and Strategy and that Hebert’s experience is in the municipal utility world. He stated that Margaret Song has served in a variety of roles here at the Compact for 23 years, including her current position working as Evaluation, Policy, and Strategy Manager.

Bernie Lynch stated that after the Screening Committee chose the three candidates, references were contacted. He stated that he was given positive feedback on the candidates and nothing problematic was found. He stated that he spoke with each reference for about 30 minutes to an hour to make sure he got a well-rounded sense of the candidates.

Bernie Lynch stated that he will serve as the facilitator, asking questions of the candidates on the various topics listed in the Cape Light Compact CAO Interview Guide. He stated that he will ask the leading questions but then is looking to the Board to jump in and speak to the specifics of the candidates' responses. He asked the Board Members to raise their hand when asking candidates follow up questions. He stated that as a reminder, in the Board Packet there is a list of questions that may not be asked of the candidates.

Bernie Lynch stated that after the interviews the Board will deliberate and there will be an official vote on the appointment of the next Chief Administrator Officer.

Bill Doherty joined the meeting at 10:08 AM.

COMPACT'S CHIEF ADMINISTRATIVE OFFICER INTERVIEWS:

The following topics were presented to the candidates in the form of questions from Bernie Lynch:

- Career Overview and their specific interest in the position of Cape Light Chief Administrative Officer.
- Description from the candidates of their leadership and management style with example of how their approach has proven successful.
- Examples from candidates on managing an organization through change and transition.
- Description by the candidates of their experience with interactions with state and federal regulators including provision of testimony on public utility filings.
- Description by candidates of their understanding of energy efficiency programs and examples of experience in overseeing or managing energy efficiency and decarbonization efforts.
- Description by candidates of their understanding of energy procurement by a municipal aggregation program and examples of their experience in managing the procurement of electricity.
- Description by candidates of their experience in representing organizational interests on statewide, or greater, boards and committees.
- Description by candidates with examples of their experience in working with municipal governments and knowledge of municipal government processes.
- Description by candidates of their experience in providing public information through outreach and public forums with program stakeholders.
- Description by candidates of their experience in working with a volunteer Board of Directors and their approach on building a successful Board/CAO relationship.

Board Members asked follow-up questions on each topic for clarification purposes. Each candidate was given an opportunity to ask questions of the Board.

At 10:03 AM Colin Hassett joined the meeting in-person and was interviewed by the Board. At 11:18 AM Colin Hassett left the meeting.

Break 11:18 AM – 11:28 AM

At 11:28 AM Timothy Hebert joined the meeting in-person and was interviewed by the Board. At 12:45 PM Timothy Hebert left the meeting.

Break for Lunch (No Deliberations) 12:45 PM – 1:32 PM

Russ Hartenstine joined the meeting at 1:25 PM.

At 1:34 PM Margaret Song joined the meeting in-person and was interviewed by the Board. At 2:56 PM Margaret Song left the meeting.

Break 2:56 PM – 3:04 PM.

DISCUSSION AND POTENTIAL VOTE ON CHIEF ADMINISTRATIVE OFFICER POSITION

Bernie Lynch asked the Board if anyone had any opening comments to start off the deliberation. Joyce Flynn stated that nearly all the Compact's budget comes from energy efficiency, and it did seem like there were two energy efficiency candidates and then one whose core strength was power supply. Colin Odell stated that he thinks any of the three candidates could do the job, but that there is the question on how quickly they could get up to speed on all parts of the job. He stated he thinks Colin Hassett has the ability to do the job but doesn't currently have a lot of experience doing the things the Compact will need him to do. He stated that Tim Hebert is very strong on the power supply and Margaret Song is the opposite. He believes that it is more important for the candidate to have to come up to speed on the power supply side than the energy efficiency side. He stated that therefore he is leaning towards Margaret Song.

Scott Mueller stated that Colin Hassett has great communication and problem-solving skills, but that it did bother him that while he had a management role at National Grid, mostly what he's been doing in his consulting role is consulting and reviewing what utilities are doing as opposed to being actively managing an organization. He stated that Tim Hebert has a tremendous power supply background but agrees with Colin Odell that it is more important for the candidate to be up to date on energy efficiency. He stated because of Margaret Song's skills and knowledge of energy efficiency that she is his choice as well. Suzanne Ryan-Ishkanian stated that she agrees. She stated that Margaret Song has institutional knowledge here which is very valuable. Valerie Bell stated that she agrees that when it comes to getting up to speed, Margaret Song is the best choice.

Tom McNellis stated that Colin Hassett had great communication, but when it comes to ideas on what to do and what to implement, he didn't hear any of that. He stated that for Tim Hebert he disagrees a bit on what Hebert said about pushing Power Purchase Agreements (PPAs) and how he believes it doesn't align with what the Compact is doing with trying to balance the risk of our ratepayers. He stated that he thinks Margaret Song is the strongest candidate but wishes she had more ideas on the Board relationships and what to do. Sean Hogan stated that he is coming from a municipal perspective, but whenever he has reached out to Margaret for help, she always comes through with people he can reach out to and she makes sure that he gets a response.

Leanne Drake stated that what she was looking for was someone that could lead this organization but is not necessarily an expert on everything. She stated she wanted someone who could utilize the team and can drive them forward. She stated that all the candidates were great and had different strengths, but she agrees that Margaret Song is the best candidate. Brian Miner stated that his first choice was Margaret Song. He stated that she has the institutional knowledge which he believes makes her the strongest candidate. He stated that his second choice would be Colin Hassett because he was impressed by his communication skills and his composure. He stated that the problem would be on how long it would take him to come up to speed.

Tristan Israel stated that he appreciated how Margaret Song talked about the people we serve. He stated that caring about the people we serve is important. He stated that Song has worked for the Compact and with Maggie Downey for a long time and is confident that she will continue to grow and give her own style to the job. Nicola Blake stated that they are all excellent candidates. She stated that Tim Hebert has a lot to offer, but Colin Hassett would bring a new perspective to the Compact that maybe we haven't had before. She stated that Margaret Song has the institutional knowledge and a great mentor in Maggie Downey and therefore is her

choice. David Jacobson stated that he also thought Colin Hassett could bring a fresh perspective. He stated that Hassett is very articulate and has knowledge of all aspects but doesn't have the day-to-day management experience.

Alan Strahler stated that there is the question of who is going to be the best fit when it comes to responding to the possible changes coming down the line. He stated that Margaret Song showed a great deal of concern with that. He stated that Song has made connections everywhere and isn't going to have to sit and think about it, rather she's going to be able to say, "we can do this".

Joyce Flynn moved the CLCJPE Board of Directors vote to appoint Margaret Song to be the Compact's next Chief Administrator Officer. Seconded by Nate Mayo.

Sean	Hogan	Barnstable	Yes
Robert	Scofield	Bourne	Yes
Colin	Odell	Brewster	Yes
Brian	Miner	Chatham	Yes
Tim	Carroll	Chilmark	Absent
Tom	McNelis	Eastham	Yes
Alan	Strahler	Edgartown	Yes
Scott	Mueller	Falmouth	Yes
Valerie	Bell	Harwich	Yes
David	Jacobson	Orleans	Yes
Nate	Mayo	Provincetown	Yes
Leanne	Drake	Sandwich	Yes
Russ	Hartenstine	Tisbury	Yes
Suzanne	Ryan-Ishkanian	Wellfleet	Yes
Nicola	Blake	West Tisbury	Yes
Joyce	Flynn	Yarmouth	Yes

Motion carried in the affirmative (15-0-0)

Bernie Lynch stated that the Chair, David Anthony, will be in touch with Margaret Song to begin discussing terms of employment.

ADJOURNMENT:

Motion to adjourn was made at 3:45 PM moved by Robert Schofield, seconded by Joyce Flynn.

Sean	Hogan	Barnstable	Yes
Robert	Scofield	Bourne	Yes
Colin	Odell	Brewster	Yes
Brian	Miner	Chatham	Yes
Tim	Carroll	Chilmark	Absent
Tom	McNelis	Eastham	Yes
Alan	Strahler	Edgartown	Yes
Scott	Mueller	Falmouth	Yes
Valerie	Bell	Harwich	Yes

David	Jacobson	Orleans	Yes
Nate	Mayo	Provincetown	Yes
Leanne	Drake	Sandwich	Yes
Russ	Hartenstine	Tisbury	Yes
Suzanne	Ryan-Ishkanian	Wellfleet	Yes
Nicola	Blake	West Tisbury	Yes
Joyce	Flynn	Yarmouth	Yes

Motion carried in the affirmative (15-0-0)

Respectfully submitted,

Melissa Allard

LIST OF DOCUMENTS AND EXHIBITS:

- Meeting Notice/Agenda
- Chief Administrative Officer Finalists Report
- Cape Light Compact CAO Interview Guide