

**Cape Light Compact JPE
Executive Committee &
Governing Board Meeting**

DATE: Wednesday, November 12, 2025
LOCATION: Cape Light Compact Offices – Martha's Vineyard Conference
Room: 261 Whites Path, Unit 4, South Yarmouth
TIME: 2:00 – 4:30 p.m.

Note: The meeting will be held as a hybrid meeting (in-person and through remote participation) pursuant to St. 2025, c. 2, which extends the temporary provisions pertaining to remote meetings of public bodies under the Open Meeting Law to June 30, 2027. Members of the Public can join in by audio and follow along with Meeting Materials, see the information below. Written public comments should be submitted to Maggie Downey, Compact Administrator, at mdowney@capelightcompact.org by 2:00 PM on Monday, November 10th, 2025, and should follow the public comment protocol below. Written public comments received after the November 10th deadline will be distributed prior to the Compact's next Board meeting

Telephone dial-in: +1 (646) 558-8656
Meeting ID: 886-6525-6691
Passcode: 371264

AGENDA

1. Public Comment
2. Approval of October 8, 2025, Open Session Minutes
3. Chairman's Report, David Anthony
 - A. Discuss Board Meeting Schedule for Chief Administrative Officer Candidate Interview(s) and Regular December Board Meeting
 - B. Expense Reports for Board Member Due Next Month
4. Update from Screening Committee, Chair, Colin Odell
5. Discuss Proposed 2026 Operating Budget, Maggie Downey
6. Cape Light Compact IT Update, Angela Hurwitz
7. Administrator's Report
 1. Update on Potential Legislation from MA Telecommunications & Energy Committee
 2. Nominations for Executive Committee Open Up

Board Member Update (Reserved for Updates on Member Activities the Chair Did Not Reasonably Anticipate Would be Discussed – No Voting)

Cape Light Compact Public Comment Protocols
for Governing Board Meeting
(June 2023)

The Cape Light Compact Governing Board has adopted the following protocols to assist the public in effective participation in its Governing Board meetings, where some Board Members, staff and members of the public may be participating remotely:

1. Members of the public are welcome to address the Compact Board during the public comment section of the meeting or in writing.
2. Members of the public addressing the Compact Board at the meeting must state their name, and if appropriate the name of the organization the person is representing. Oral comments must be limited to three minutes.
3. Members of the public may also submit written comments. Written comments shall be submitted in writing to the Compact Administrator, Maggie Downey, at mdowney@capelightcompact.org by 2 p.m. on the Tuesday before a scheduled Compact Governing Board meeting (or such other time as may be established by the Compact Administrator). Written comments must include a person's name and, if appropriate, the name of the organization the person is representing. Public comments received after the deadline will be distributed prior to the Compact's next Board meeting.
4. Members of the public addressing the Compact Board may not use fighting words, slander, unreasonably loud or repetitive speech, or speech so disruptive of the Compact Board meeting that the deliberative process is substantially interrupted or impaired. Speakers may not disrupt others. Speech must be peaceable and orderly.
5. All written public comments submitted in advance consistent with these protocols shall be included in the Compact's Board meeting packet.
6. Board members and staff cannot respond to public comments for topics not on the current agenda during the Board meeting. The Cape Light Compact Board may respond to comments either by putting them on the agenda of a subsequent meeting or by requesting the administrator or staff to respond to the comment.
7. Copies of the Board meeting packet will generally be made available to members of the public in advance of the meeting at the Cape Light Compact JPE's web site at www.capelightcompact.org. Documents exempt from disclosure pursuant to the Public Records Law or protected by the attorney-client privilege shall not be included.

**Cape Light Compact JPE
Governing Board
Meeting Minutes
Wednesday, October 8, 2025**

The Cape Light Compact JPE Board of Directors met on Wednesday, October 8, 2025, at 2:00 p.m. The meeting was held as a hybrid meeting (in-person and through remote participation) through a Zoom videoconference for members of the Board with audio call-in available for members of the public, pursuant to St. 2025, c. 2, which, among other things, extends the temporary provisions pertaining to remote meetings of public bodies under the Open Meeting Law to June 30, 2027.

Participating In-Person Were:

1. David Anthony, Chair/Executive Committee, Barnstable
2. Robert Schofield, Executive Committee, Bourne
3. Greg Rounseville, Dennis Alternate
4. Tom McNellis, Secretary/Executive Committee, Eastham
5. Joyce Flynn, Vice Chair/Executive Committee, Yarmouth

Participating Remotely Were:

1. Colin Odell, Executive Committee, Brewster
2. Bill Doherty, Bourne Alternate
3. Brian Miner, Chatham
4. Tristan Israel, Dukes County
5. Alan Strahler, Edgartown
6. David Jacobson, Orleans
7. Leanne Drake, Sandwich
8. Scott Mueller, Falmouth
9. Nathaniel Mayo, Provincetown
10. Bob Higgins-Steele, Truro Alternate
11. Russ Hartenstine, Tisbury
12. Nicola Blake, Executive Committee, West Tisbury

Absent Were:

1. Forrest Filler, Aquinnah
2. Tim Carroll, Chilmark
3. Peter Meleney, Oak Bluffs
4. Suzanne Ryan-Ishkanian, Wellfleet
5. Jarrod Cabral, Truro
6. Valerie Bell, Harwich
7. Wayne Taylor, Mashpee

Legal Counsel Participating Remotely:

Audrey Eidelman Kiernan, Esq., KO Law, P.C.

Staff Participation In-Person:

Maggie Downey, Chief Administrative Officer
Margaret Song, Evaluation, Strategy, and Policy Manager

Dan Schell, Senior Analyst - Retail and Demand Response
Kim Grant, Town Energy Coordinator
Lindsay Henderson, Senior Analyst – Small Business
Stephen McCloskey, Senior Analyst- Residential
Laura Selmer, Energy Efficiency Analyst

Staff Participating Remotely:

Angela Hurwitz, Senior IT Services & Data Management Analyst
Anneliese Conklin, Data Services Coordinator
Mariel Marchand, Power Supply Planner
Miranda Skinner, Regulatory & Strategy Analyst
Jason Betrand, Marketing & Communications Coordinator
Tatsiana Nickinello, Energy Efficiency Analyst

Public Participants:

None.

David Anthony called the meeting to order at 2:04PM.

Public Comment:

No written comments were received in advance of the meeting and no members of the public were present for public comment.

APPROVAL OF MINUTES:

The Board considered the September 10, 2025, Open Session Meeting Minutes.

Misspelling of the name Olav Hegland in the attendance list was noted. David Anthony noted that the title of Secretary next to his name needed to be changed.

Robert Schofield moved the Board to accept the minutes with revisions and to release them, seconded by Tom McNellis.

David	Anthony	Barnstable	Yes
Robert	Scofield	Bourne	Yes
Colin	Odell	Brewster	Yes
Brian	Miner	Chatham	Yes
Greg	Rounseville	Dennis	Yes
Tristan	Israel	Dukes County	Yes
Tom	McNellis	Eastham	Yes
Scott	Mueller	Falmouth	Yes
David	Jacobson	Orleans	Yes
Nate	Mayo	Provincetown	Yes
Leanne	Drake	Sandwich	Yes
Russ	Hartenstine	Tisbury	Yes
Bob	Higgins-Steele	Truro	Yes
Nicola	Blake	West Tisbury	Yes

Motion carried in the affirmative (14-0-0)

Joyce Flynn joined the meeting at 2:11PM.

Alan Strahler joined the meeting at 2:19PM.

CHAIRMAN’S REPORT, DAVID ANTHONY:

The Chairman invited Mariel Marchand to speak regarding upcoming changes in electric rates for residential customers heating with heat pumps. Mariel Marchand explained that the newly designed heat pump (HP) rates are intended to be revenue neutral which means that non-heat pump customers are not subsidizing heat pump customers. While heat pump customers will have lower distribution and transmission rates, these rates were calculated using the same utility revenue requirement that was used when calculating the residential rate. The heat pump rate is lower because it accounts for the higher kWh sales associated with winter heat pump usage.

The Board emphasized the importance of accurate information and transparency. Margaret Downey assured the group that all relevant details would be made available on the Compact’s (CLC) website, helping to counteract misinformation and clarify the intent and impact of the new rate structure—especially in light of opposition from groups representing fossil fuel interests.

UPDATE ON REDESIGN OF TOWN DATA PROJECT, KIM GRANT:

Kim Grant, Energy Efficiency Municipal Coordinator, presented the redesigned format for monthly and quarterly town data reports. After the survey Miranda Skinner and Jason Bertrand analyzed the responses to develop a more user-friendly report format. October 2024 data was used as an example. Miranda Skinner was available during the presentation to answer data-related questions.

The town report includes savings and usage data, separated by income-eligible and market-rate categories. It also features MMBtu and kilowatt-hour savings, along with participation numbers for heat loans, heat pumps, and energy assessments. A similar report for the non-residential sector is also available.

David Jacobson inquired about town expenditures, and Miranda Skinner clarified that the total incentive amount—funds issued to participants—is included and labeled as “program costs”. Maggie Downey confirmed that this aligns with historical reporting practices. Miranda Skinner also noted that the report includes a graph comparing each town’s EES surcharges to the incentives issued.

David Jacobson asked whether the data reflects the percentage of budgeted incentives for the year. Miranda Skinner explained that while there is no formal goal, the report uses population percentages and incentive distribution to show proportional performance. David Jacobson suggested renaming the metric to 'YTD % of Budgeted Incentives Received'. Additionally, he emphasized the importance of tailoring the report to its audience and encouraged feedback. Colin Odell explained that the goal is to help towns understand their contribution to CLC’s overall success. The percentage metric serves as a performance indicator—similar to a 'miles per gallon' rating—showing how close a town is to meeting its share of CLC goals.

Kim Grant noted that the reports will be published monthly on the website and will be mailed quarterly to each town manager/administrator.

Joyce Flynn asked whether Select Boards would receive the reports. Maggie Downey responded that Town Managers/Administrators will receive them quarterly and can decide whether to share them with Boards, some of which may prefer annual updates.

Next steps include implementing the new report design within a 3-to-6-month timeline.

OVERVIEW OF 2025-2027 ENERGY EFFICIENCY PROGRAMS AND INCENTIVES, COMPACT STAFF:

Laura Selmer – Energy Efficiency Analyst, Municipal/Large CI

Laura opened the staff presentation with a high-level overview of the program, focusing on large Commercial and Industrial (CI) initiatives. She introduced upcoming changes for 2026, including more comprehensive engineering studies, a portfolio prioritization plan, and focused studies. Some of these studies may also be available through the Department of Energy Resources (DOER). She announced that CLC received a Regional Energy Planning Assistance (REPA) grant from DOER, with contracting finalized the previous week. Yarmouth and Tisbury were approved for reserved funds under this grant.

Regarding the Streetlight RFP, Laura shared that an RFP was issued for a three-year cycle, with three bids received. Most towns selected their preferred vendors, and all contracts are now aligned on the same schedule and end date. The selected vendors are Ardon Engineering and Pineridge, both deemed adequate. David Anthony noted this as another benefit CLC brings to towns, and Laura emphasized the time and cost savings for all the communities but the Vineyard communities in particular as some of them are comparatively small.

On the Green Communities front, Laura mentioned the upcoming fall competitive round in October. Currently, Truro is the only designated Climate Leader. Technical support is available through DOER, and annual reports are due by November 7. David Anthony added that the Barnstable stretch code is under council review.

Lindsay Henderson- Senior Analyst, Small Business

Lindsay provided a refresher on small business offerings. She outlined three participation pathways: business assessments, instant incentives, and rebates. Small businesses (under 1.5M kWh usage per year) can receive up to 80% in incentives for recommended work, with a short wait time. She encouraged outreach to local communities. Nonprofits are eligible for up to 50% of project costs for heat pump installations and up to 100% for other offerings. A new offer for renters and landlords provides up to 100% coverage for recommended measures, excluding heat pumps. Lindsay highlighted the large number of business renters in the region, making this an exciting opportunity for CLC. Instant incentives are available through participating distributors for lighting controls and some HVAC equipment. She also noted upcoming changes to prescriptive rebate amounts in 2026 which includes a slight decrease in heat pump rebates, and presented additional CI rebates for consideration.

Tatsiana Nickinello- Energy Efficiency Analyst, CI/Residential New Construction, DR

Tatsiana presented an overview of both the commercial and residential New Construction programs. For the commercial program, several changes are planned for 2026. These include the introduction of stricter performance requirements to align with evolving building code advancements, as well as a shift in incentive structure. Incentives will move toward a post-occupancy performance model, rewarding projects based on actual achieved efficiency standards rather than providing higher post-installation incentives regardless of real performance outcomes.

Additionally, the ground source heat pump incentive has been adjusted to \$3,600 per ton to align with the retrofit program.

For the residential program, the majority of offerings will continue in accordance with the 2024 redesigned structure. The only notable modification for 2026 applies to the Renovation and Addition program, which will introduce changes to the base tier. The new structure will include two options: a) Base Option available to customers who retain fossil fuel systems in their projects; b) An All-Electric Base Option, designed for customers utilizing electric heating and water heating systems, offering enhanced incentives to promote deeper electrification measures.

During the discussion, David Anthony inquired about the cost of HERS raters and how the program is designed to help offset these expenses. Board members also asked about the role and involvement of HERS raters and their impact on project outcomes.

Dan Schell- Customer Service and Outreach Manager

Dan gave a high-level overview of dispatch programs and Connected Solutions. He noted a \$100 thermostat incentive for low-income customers compared to \$50 for market-rate customers.

Stephen McClosky- Senior Residential Energy Efficiency Analyst

Stephen outlined the various program types: income-eligible, enhanced turnkey, standard turnkey, and a la carte. He presented income guidelines and emphasized that energy assessments remain central to the program. The turnkey services program is a major change in the new three-year plan. So far, around 20 moderate-income customers have participated in the enhanced offering, which has been slow to gain traction. This offer is also available to renters and applies to customers using electric, oil, or propane.

A new community-based offer targets designated equity communities, with enhanced and standard options. Standard offers include 100% weatherization, while enhanced options provide more robust heat pump incentives. Starting in 2026, energy assessment reports will no longer include APS (Alternative Energy Portfolio Standard). Multifamily offerings will mirror those for single-family homes. Heat pump rebates in 2026 will be \$1,125 per ton for partial home installations and \$2,650 per ton for whole-home installations, up to \$8,500. A new rebate of \$250 per ton will be available for installing heat pumps in previously unconditioned spaces. Residential rebates, appliance recycling, and financing options—such as the Heat Loan, Energy Saver Home Loan, and Cape & Vineyard Solar Loan—will continue to be available. Energy coaching services are also offered, with both virtual and in-person appointments.

The general recommendation is to have an energy assessment every two years, though this may vary if weatherization work has been completed. The Compact team is improving its ability to triage whether another assessment is needed.

Tom McNellis suggested adding features like gas leaks or appliance checks to attract more customers.

Dan Schell noted that for low-income customers, assessments are recommended every five years, and services are tailored to individual needs. David Anthony suggested that energy coaching could serve as a liaison for new enrollees. Robert Schofield shared personal insights on operating a heat pump at home, emphasizing the importance of temperature regulation for optimal performance.

UPDATE ON NOVEMBER 1ST ENERGY EFFICIENCY SURCHARGE FILING WITH THE DEPARTMENT OF PUBLIC UTILITIES:

Margaret Song presented the 2026 Energy Efficiency Surcharge forecast, which is part of the annual filing required by the Department of Public Utilities (DPU). This filing, due by October 31, includes expenditure forecasts for both 2025 and 2026.

For 2026, the updated proposed rates are:

- Residential: 3.325¢/kWh
- Commercial: 2.588¢/kWh

These figures are still being finalized, as they depend on variables such as Eversource's sales forecasts. As a result, the final values may change slightly before submission. The projected bill impact is modest: residential customers: ~0.2% increase; commercial & industrial (C&I) customers: up to 0.5% increase.

Nate Mayo signed off at 2:57PM, returned at 3:33PM.

UPDATE FROM SCREENING COMMITTEE CHAIR, COLIN ODELL:

Colin Odell reported that the screening committee held a one-hour meeting on September 25 to discuss the marketing materials for the Chief Administrative Officer search. The application response deadline is set for October 31. The next meeting, which will focus on screening actual applications, is yet to be scheduled.

Progress on the search is ongoing, and all necessary materials have been distributed.

ADMINISTRATOR'S REPORT:

1. Updated Compact Staff Organizational Chart

Maggie Downey shared that the updated organizational chart is included in the packet and noted that all positions now have corresponding job descriptions.

2. Consumer Advocacy Worksheets: Informational Updates on DPU 21-80, DPU24-10, DPU 24-15 and DPU25-08

The Board reviewed consumer advocacy worksheets, with a reminder that updates on docket statuses are due in September. The 21-80 docket has officially closed following the issuance of an order by the Department of Public Utilities (DPU).

3. Other Updates

Margaret Downey shared that two new DPU commissioners have been appointed, and the Board briefly discussed the changes in leadership, including those who stepped down. Budget documents were included in the meeting packet, and planning for the new operational budget will begin in November, with approval expected in December.

The Compact is organizing a food drive to support the Yarmouth Pantry. The Board members are invited to participate. Additionally, Christmas fundraising efforts are underway.

Board Member Updates:

David Anthony reminded the Board that nominations for officer positions will open in December, with voting scheduled for January. Colin Odell added that there may be a vote or interviews with top candidates in January.

Tom McNellis expressed appreciation for CLC's participation in the Eastham Energy Clinic. Joyce Flynn shared insights from a Massachusetts regional planning meeting, noting that different regions have varying perspectives on energy issues. She mentioned that the energy efficiency surcharge timeline is being reconsidered in light of the three-year planning cycle. David Anthony concluded by thanking the staff for their continued efforts.

David Jacobson and Leanne Drake left the meeting at 3:50PM.

ADJOURNMENT:

Motion to adjourn was made at 4:05 PM moved by Robert Schofield, seconded by Joyce Flynn.

David	Anthony	Barnstable	Yes
Robert	Schofield	Bourne	Yes
Colin	Odell	Brewster	Yes
Brian	Miner	Chatham	Yes
Greg	Rounseville	Dennis	Yes
Tristan	Israel	Dukes County	Yes
Tom	McNellis	Eastham	Yes
Alan	Strahler	Edgartown	Yes
Scott	Mueller	Falmouth	Yes
Nate	Mayo	Provincetown	Yes
Russ	Hartenstine	Tisbury	Yes
Bob	Higgins-Steele	Truro	Yes
Nicola	Blake	West Tisbury	Yes
Joyce	Flynn	Yarmouth	Yes

Motion carried in the affirmative (14-0-0)

Respectfully submitted,

Tatsiana Nickinello

LIST OF DOCUMENTS AND EXHIBITS:

- Meeting Notice/Agenda
- September 10, 2025, Draft Open Session Meeting Minutes
- Data Project Revised Report Design presentation
- Energy Efficiency Program Offerings presentation
- 2026 Energy Efficiency Surcharge presentation
- Chief Administrative Officer position statement
- Cape Light Compact Organizational Chart
- DPU 21-80 update sheet; DPU 24-10 update sheet; DPU 24-15 update sheet; DPU 25-08 update sheet

<u>Item</u>	<u>CY2025 Approved Compact Operating Budget</u>	<u>Proposed CY2025 Compact Operating Budget</u>
Legal	\$ 361,000.00	\$ 343,000.00
Outreach/Marketing Contractor	\$ 35,000.00	\$ 35,000.00
Salaries	\$ 150,150.00	\$ 160,800.00
Salary Reserve	\$ 5,000.00	\$ 21,000.00
Employer Contrib. Deferred Comp	\$ 8,000.00	\$ 7,200.00
Advertising	\$ 45,000.00	\$ 50,000.00
Marketing Support	\$ 25,000.00	\$ 25,000.00
Pension Liability	\$ -	\$ -
Retirement	\$ 26,000.00	\$ 26,000.00
Sponsorships	\$ 65,000.00	\$ 55,000.00
Contractual	\$ 45,000.00	\$ 25,000.00
Rent	\$ 6,210.00	\$ 7,245.00
OPEB Liability	\$ 8,300.00	\$ 9,600.00
Health Insurance	\$ 22,000.00	\$ 43,000.00
Insurance	\$ 6,000.00	\$ 6,000.00
Printing	\$ 13,000.00	\$ 14,000.00
Postage	\$ 8,000.00	\$ 10,000.00
Subscriptions	\$ 35,000.00	\$ 35,000.00
Financial Software	\$ 3,900.00	\$ 3,900.00
Professional Development	\$ 5,000.00	\$ 8,000.00
Travel In-state	\$ 9,500.00	\$ 9,500.00
Audit Fees	\$ 15,000.00	\$ 15,000.00
Internet Service	\$ 2,000.00	\$ 2,000.00
Building Renovations	\$ 1,500.00	\$ 1,500.00
Unpaid Bills	\$ 500.00	\$ 500.00
Treasury Services	\$ 8,500.00	\$ 7,500.00
Supplies	\$ 1,000.00	\$ 1,000.00
Telephones	\$ 1,800.00	\$ 2,500.00
IT Services	\$ 3,500.00	\$ 4,000.00
Payroll Services	\$ 275.00	\$ 300.00
Software License	\$ 4,000.00	\$ 4,000.00
Misc. Rental	\$ 850.00	\$ 850.00
Travel Out-of-state	\$ 10,000.00	\$ 10,000.00
Custodial	\$ 2,450.00	\$ 3,500.00
Medicare/Other Taxes	\$ 2,100.00	\$ 3,000.00
Food	\$ 6,500.00	\$ 8,500.00
MA UI	\$ 300.00	\$ 300.00
Misc Equipment	\$ 1,200.00	\$ 1,200.00
Misc Fringes	\$ 150.00	\$ 150.00
Utilities	\$ 150.00	\$ 150.00
CLC Operating Budget	\$ 943,835.00	\$ 960,195.00

date 11/10/2025

2025 Operating Budget Expense Report Thru 10.31.2025

ORG	OBJECT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDG	% USED
01001	5110	OP-SALARIES	\$ 150,150.00	\$ 150,150.00	\$ 137,304.22	\$ 12,845.78	91.40
01001	5119	OP-SALARY RESERVE	\$ 15,400.00	\$ 5,400.00	\$ -	\$ 5,400.00	0.00
01001	5170	OP-DEF COMP - EMPLOYER CONTR	\$ -	\$ 8,000.00	\$ 4,064.90	\$ 3,935.10	50.80
01001	5171	OP-RETIREMENT	\$ 26,000.00	\$ 26,000.00	\$ 17,127.00	\$ 8,873.00	65.90
01001	5173	OP-GROUP INSURANCE	\$ 22,000.00	\$ 22,000.00	\$ 21,511.13	\$ 488.87	97.80
01001	5174	OP-MEDICARE/OTHER TAXES	\$ 2,100.00	\$ 2,100.00	\$ 2,042.61	\$ 57.39	97.30
01001	5175	OP-STATE UNEMPLOYMENT INS	\$ 300.00	\$ 300.00	\$ 223.84	\$ 76.16	74.60
01001	5179	OP-MISC FRINGES	\$ 150.00	\$ 150.00	\$ 28.00	\$ 122.00	18.70
01001	5181	OP-OPEB LIABILITY	\$ 8,300.00	\$ 8,300.00	\$ -	\$ 8,300.00	0.00
01001	5210	OP-UTILITIES	\$ 150.00	\$ 150.00	\$ 100.96	\$ 49.04	67.30
01001	5270	OP-MISC RENTALS	\$ 850.00	\$ 850.00	\$ 360.54	\$ 489.46	42.40
01001	5272	OP-RENT	\$ 6,210.00	\$ 6,210.00	\$ 6,037.50	\$ 172.50	97.20
01001	5290	OP-CUSTODIAL SERVICES	\$ 2,450.00	\$ 2,450.00	\$ 2,775.52	\$ (325.52)	113.30
01001	5301	OP-ADVERTISING	\$ 45,000.00	\$ 45,000.00	\$ 39,691.41	\$ 5,308.59	88.20
01001	5302	OP-PUBLIC MARKETING SUPPORT	\$ 25,000.00	\$ 25,000.00	\$ 8,598.16	\$ 16,401.84	34.40
01001	5309	OP-IT SERVICES	\$ 3,500.00	\$ 3,500.00	\$ 2,121.19	\$ 1,378.81	60.60
01001	5313	OP-STAFF PROFESSIONAL DEVELOP	\$ 5,000.00	\$ 7,000.00	\$ 6,726.15	\$ 273.85	96.10
01001	5314	OP-PAYROLL SERVICES	\$ 275.00	\$ 275.00	\$ 143.60	\$ 131.40	52.20
01001	5315	OP-LEGAL SERVICES	\$ 361,000.00	\$ 361,000.00	\$ 231,923.46	\$ 129,076.54	64.20
01001	5316	OP-AUDIT FEES	\$ 15,000.00	\$ 15,000.00	\$ 2,122.33	\$ 12,877.67	14.10
01001	5318	OP-TREASURY SERVICES	\$ 8,500.00	\$ 8,500.00	\$ 3,741.22	\$ 4,758.78	44.00
01001	5319	OP-CONTRACTUAL	\$ 45,000.00	\$ 45,000.00	\$ 13,706.50	\$ 31,293.50	30.50
01001	5320	OP-OUTREACH/MARKETING CONTRACT	\$ 35,000.00	\$ 35,000.00	\$ 9,132.80	\$ 25,867.20	26.10
01001	5341	OP-POSTAGE	\$ 8,000.00	\$ 8,000.00	\$ 8,078.91	\$ (78.91)	101.00
01001	5343	OP-TELEPHONES	\$ 1,800.00	\$ 1,800.00	\$ 1,582.59	\$ 217.41	87.90
01001	5344	OP-INTERNET	\$ 2,000.00	\$ 2,000.00	\$ 1,016.64	\$ 983.36	50.80
01001	5345	OP-PRINTING	\$ 13,000.00	\$ 13,000.00	\$ 12,341.42	\$ 658.58	94.90
01001	5400	OP-SUPPLIES	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00	0.00
01001	5430	OP-BUILDING RENOVATIONS	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00	0.00
01001	5490	OP-FOOD SUPPLIES	\$ 6,500.00	\$ 6,500.00	\$ 5,586.40	\$ 913.60	85.90
01001	5710	OP-TRAVEL IN STATE	\$ 9,500.00	\$ 9,500.00	\$ 5,004.42	\$ 4,495.58	52.70
01001	5720	OP-TRAVEL OUT STATE	\$ 10,000.00	\$ 10,000.00	\$ 4,816.21	\$ 5,183.79	48.20
01001	5730	OP-SPONSORSHIPS	\$ 65,000.00	\$ 65,000.00	\$ 39,221.55	\$ 25,778.45	60.30
01001	5731	OP-SUBSCRIPTIONS	\$ 35,000.00	\$ 35,000.00	\$ 16,512.50	\$ 18,487.50	47.20
01001	5732	OP-SOFTWARE LICENSES	\$ 4,000.00	\$ 4,000.00	\$ 1,471.92	\$ 2,528.08	36.80
01001	5741	OP-INSURANCE	\$ 6,000.00	\$ 6,000.00	\$ 3,902.48	\$ 2,097.52	65.00
01001	5786	OP-BANK FEES	\$ -	\$ -	\$ 0.03	\$ (0.03)	100.00
01001	5789	OP-UNPAID BILLS	\$ 500.00	\$ 500.00	\$ -	\$ 500.00	0.00
01001	5850	OP-MISC EQUIPMENT	\$ 1,200.00	\$ 1,200.00	\$ 901.40	\$ 298.60	75.10
01001	5854	OP-FINANCIAL SOFTWARE SYSTEM	\$ 3,900.00	\$ 3,900.00	\$ -	\$ 3,900.00	0.00
		Total 01 OPERATING FUND	\$ 946,235.00	\$ 946,235.00	\$ 609,919.51	\$ 336,315.49	64.50
		Expense Total	\$ 946,235.00	\$ 946,235.00	\$ 609,919.51	\$ 336,315.49	64.50

January-September Mil Adder Revenue: \$779,584

FUND BALANCES AS OF 10/31/25

Fund #	Fund Name	Balance
01	Operating Fund	\$ 318,633.81
04	Power Supply Reserve Fund	\$ 1,153,416.54
04	Power Supply Reserve - RUS LOC	\$ 1,100,000.00
05	PS Contingency Reserve Fund	\$ 281,932.78
06	OPEB Reserve Fund*	\$ 2,798,621.92
07	Pension Reserve Fund*	\$ 3,569,233.97
21	Green Program Fund	\$ 38,438.24
24	Nonprofit Solar Fund	\$ 249,823.60

* Note OPEB and Pension Reserve Funds are held with MassPRIM.

**CAPE LIGHT COMPACT JPE
LEGAL SERVICES BUDGET – OPERATING ACCOUNT
January – December 2026**

General Power Supply Matters (e.g., advise on general municipal law, monitor Open Meeting Law and Public Records Law developments, monitor statewide aggregations, attend Board Meetings, competitive electric supply agreement procurement, review and amendments, long-term power purchase agreement negotiation and review, representation in non-energy efficiency regulatory proceedings, DPU power supply related docket monitoring, etc.):ⁱ **\$280,000**

Other Miscellaneous Matters (e.g., monitor and review state legislation, RUS Rural Energy Savings Program (“RESP”), Habitat for Humanity solar projects, special matters and direct expenses (such as mileage and copying), etc.):ⁱⁱ **\$63,000**

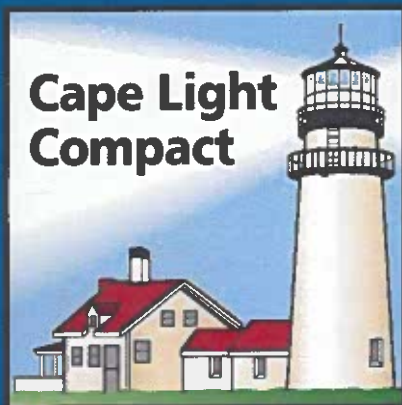
Total Budget: \$343,000

ⁱ Notes:

- This budget does not include any significant time responding to Public Records Law requests or Open Meeting Law complaints or engagement with state authorities regarding the same (e.g., extensive correspondence and meetings with the Attorney General’s Office).
- Note this includes monitoring and participation in active dockets, such as D.P.U. 22-55 (Cape CIP); D.P.U. 23-50 (Basic Service Investigation); D.P.U. 24-10 (Eversource Electric Sector Modernization Plan); D.P.U. 24-15 (DPU Energy Burden Investigation); D.P.U. 25-08 (Heat Pump Investigation); and D.P.U. 25-10 (Double Pole Inquiry). ***This does not include participation in or monitoring of new dockets that commence in 2026. The Compact would need to account for active participation in such cases with a supplemental or special budget allocation.***

ⁱⁱ Notes:

- This budget includes *some* drafting of legislation.
- This budget includes legal service costs for the RESP project that are reimbursed as part of the RESP loan.



*Your Trusted, Local
Energy Resource*

CLC IT Update NOV 2025

Angela Hurwitz
Senior IT Services & Data Management Analyst

November 12th, 2025 | CLC BOD Meeting



CLC IT Security Update

CLC IT Update:

What have we been up to? Why are we up to it? What has it done for us?

Why are we updating you now?

After many IT assessments, exercises, and changing technologies, we had a big to do list over the last several months/years and have accomplished a lot to make the CLC environment safe and secure. We have recently had multiple assessments validating our efforts and are excited to share our work and the status of our environment.

What have we been up to?

Security, training, upgrading and more security...We have been implementing tools and recommendations from previous IT assessments in addition to new standards across the network, hardware and software and have been all hands-on deck busy completing extensive cybersecurity staff training and learning from our peer networks.

What has it all done for us?

Thanks to the hard work and planning over the last several years we were in a position to move forward and implement upgraded tools and practices and raise our cybersecurity posture further, which has reflected across all IT assessments as we exceed expectations, standards and align securely with our future vision.



Strengthening Cybersecurity Awareness

We focused on our number one asset with grant funded cybersecurity awareness training. 100% of CLC staff completed (25) modules over 4.5 hours to ensure our human firewalls are just as prepared as our tools. We learned from and collaborated with multiple state and local agencies to share information, lessons and advancements both in cyber tools and threats.

Focus: People & Training

- ✓ **KnowBe4 Cybersecurity Staff Training Program**
Empowering staff to recognize and avoid cyber threats.
- ✓ **IT Peer Groups & Government Cybersecurity Memberships**
Staying informed through collaboration with experts and agencies.



Enhancing Policies & Procedures

We utilized assessment tools, agencies and grant funding to identify potential risks across our systems and simulate responding to them. We also updated policies with new requirements and created incident plans and playbooks to have hardened paths of how CLC needs to respond in the event of an incident.

Focus: Governance & Planning

- ✓ **IT Risk Assessments**
Identifying and evaluating potential threats.
- ✓ **IT Security Policies & Procedure Update**
Modernizing rules to reflect current risks.
- ✓ **Incident Response Plan & Tabletop Exercise**
Practicing how we respond to real-world cyber incidents.
- ✓ **Incident Response Playbooks (CLC-specific)**
Tailored guides for handling specific types of incidents.
- ✓ **Documentation of Roles & Communication**
Clarifying who does what during an incident.



Upgrading Technical Defenses

We strengthened our ability to detect incidents before and when they happen by implementing software that actively hunts the network for anomalies, applies AI threat response tactics while absorbing all application and device logs to learn and respond to vulnerabilities from every entry point. We also applied stronger authentication methods and access policies to beef up protection starting with the user and all hardware, software and across the network.

Focus: Tools & Technology

- ✓ **Office 365 & EECF Software MFA** (Multi-Factor Authentication)
Adding extra layers of login protection.
- ✓ **Conditional Access & Geo-policies**
Restricting access based on location and risk.
- ✓ **Upgraded Endpoint Protection Software**
Better antivirus and device protection.
- ✓ **Block Reported Domains & IPs in Firewall**
Preventing known threats from reaching our network.
- ✓ **SIEM Implementation** (Security Information Event Management)
Centralized monitoring and alerting for suspicious activity.



Summary & Impact

Thanks to the hard work and planning from staff over the years, CLC was in an excellent position to be safe and prepared for cybersecurity defenses but in an even better position to quickly implement tools, processes and education that would normally take an organization several years to execute. The already secure cybersecurity posture, IT governance, network tools and responses were strengthened significantly over the last year to bring us above and beyond the levels of our industry peers and more importantly, keep us as safe as possible while we continue to advance the services of Cape Light Compact.

Why this matters & What's next?

Why this matters: Protecting data, ensuring compliance, reducing risk.

What's next: Continued training, monitoring, and improvements.



Questions?

Visit our Website

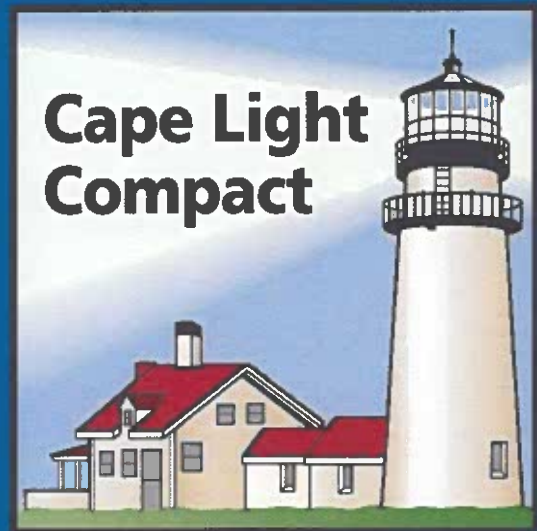
www.capelightcompact.org

Energy Efficiency

1-800-797-6699

Electricity Supply

1-800-381-9192



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Additional Resources

Additional Resources and References

- ✓ CIS Center for Internet Security | <https://www.cisecurity.org/>
- ✓ MS-ISAC Multi-State Information Sharing & Analysis Center | [MS-ISAC](#)
- ✓ EOTSS | Executive Office of Technology Services and Security | [Executive Office of Technology Services and Security | Mass.gov](#)
- ✓ MCAGP Grant: KnowBe4 Cybersecurity Awareness Program | [Cybersecurity Awareness Program | Mass.gov](#)
- ✓ MLCGP Grant: Incident Response Plan/Tabletop Exercise/Playbooks | [Municipal Local Cybersecurity Grant Program | Mass.gov](#)
- ✓ NCSR National Cybersecurity Review CIS | [Nationwide Cybersecurity Review \(NCSR\)](#)
- ✓ NIST National Institute of Standards and Technology | [National Institute of Standards and Technology](#)



CLC IT Training Info

CLC Staff | KnowBe4 Cybersecurity Awareness Training Completed 25 Modules | 4.5 Hours

Huge shout out to CLC Staffers for ALL of their hard work and commitment to keeping us safe!

(25) Cybersecurity Modules completed by ALL CLC staff successfully and with an above average industry rating and competency score.

- | | |
|--|---|
| <ul style="list-style-type: none">✓ - Security Awareness Proficiency Assessment (SAPA)- What is Data Classification- Confessions of a Mobile Manager- Insider Threat Foundations- Simple Security Habits- Security Culture: Communication- Mobile Essentials: Social Engineering- Mobile Essentials: Secure Remote Work- Privacy Series: The Value of Personal Information- Links and Attachments: Think Before You Click- New Tools: Artificial Intelligence Scams- Security Check: Recognizing Signs of Malware | <ul style="list-style-type: none">✓ - IT Security in the Workplace- The 4 P's of Vishing- Cybersecurity Essentials: Secure Passwords- Deepfake Awareness- Insights From A Hacker: Social Engineering Red Flags- Security and Disaster Preparedness- AI Chatbots: Understanding Their Use, Risks, and Limitations in the Workplace- Identity Theft Foundations- 2025 Social Engineering Red Flags- Putting Data Protection Into Practice- 2025 Common Threats- Handling Sensitive Information with Care in the U.S.- Artificial Intelligence Foundations |
|--|---|

