

**Cape Light Compact JPE
Governing Board
Open Session Meeting Minutes
Wednesday, October 9, 2019**

The Cape Light Compact JPE Board of Directors met on Wednesday, October 9, 2019 in the Martha's Vineyard Conference Room at the Cape Light Compact JPE Offices at 261 Whites Path, Yarmouth MA 02664 at 2:00 PM.

Present Were:

1. David Anthony, Secretary, Barnstable
2. Peter Doyle, Barnstable Alternate
3. Robert Schofield, Executive Committee, Bourne
4. Colin Odell, Brewster
5. Peter Cocolis, Executive Committee, Chatham
6. Erik Peckar, Dukes County – **By Phone**
7. Fred Fenlon, Eastham
8. Alan Strahler, Edgartown
9. Ronald Zweig, Chair, Falmouth
10. Wayne Taylor, Mashpee
11. Martin Culik, Executive Committee, Orleans
12. Nathaniel Mayo, Provincetown
13. Leanne Drake, Sandwich
14. Sue Hruby, West Tisbury – **By Phone**
15. Joyce Flynn, Vice Chair, Yarmouth

Absent Were:

1. Michael Hebert, Aquinnah
2. Timothy Carroll, Chilmark
3. Brad Crowell, Dennis
4. Valerie Bell, Harwich
5. Richard Toole, Executive Committee, Oak Bluffs
6. Kirk Metell, Tisbury
7. Jarrod Cabral, Truro
8. Richard Elkin, Wellfleet

Members/Alternates:

Physically present: 13

Present by phone: 2

Legal Counsel:

Audrey Eidelman, Esq., BCK Law, P.C.

Staff Present:

Austin Brandt, Senior Power Supply Planner

Dan Schell, Marketing and Communications Coordinator

Lindsay Henderson, Senior Analyst

Maggie Downey, Administrator

Megan Terrio, Comptroller
Phil Moffit, Planning and Evaluation Manager

Presenter:

Chris Rogers

Public Present:

None present.

Ronald Zweig called the meeting to order at 2:02 PM. Ronald Zweig recognized Sue Hruby of West Tisbury and Erik Peckar of Dukes County who were remotely participating because physical attendance at the meeting would be unreasonably difficult.

PUBLIC COMMENT:

There was no public comment.

PRESENTATION: DRAFT CAPE LIGHT COMPACT JPE 2018 AUDITED FINANCIAL STATEMENTS

Chris Rogers from Clifton Larson Allen, LLP presented the draft of the 2018 audited financial statements. He stated that the OPEB number in the report will change as they are waiting to receive the Actuarial Valuation and Other Postemployment Benefits (OPEB) Report from Segal Consulting. Joyce Flynn asked what the Inter-Governmental line was under the Operating Revenues. Chris Rogers said that it is any grants from the state and the Regional Greenhouse Gas Initiative revenues received. Chris Rogers explained the footnotes to the Board. Maggie Downey asked the Board what the next steps are, and if Chris Rogers needed to come back in to discuss OPEB. The Board is ok with him not coming back to present but would like to see the numbers and then consider how to proceed. Megan Terrio and Maggie Downey will bring recommendations/options to the Board regarding funding the OPEB and Retirement liabilities.

APPROVAL OF MINUTES:

The Board considered the March 13, 2019 Open Session Meeting Minutes.

Joyce Flynn moved the Board to accept the minutes as amended and to release them as amended, seconded by Robert Schofield.

David	Anthony	Barnstable	Yes
Robert	Schofield	Bourne	Yes
Colin	Odell	Brewster	Yes
Peter	Cocolis	Chatham	Yes
Erik	Peckar	Dukes County	Abstained
Fred	Fenlon	Eastham	Yes
Alan	Strahler	Edgartown	Yes
Ronald	Zweig	Falmouth	Yes
Wayne	Taylor	Mashpee	Abstained
Martin	Culik	Orleans	Yes
Nate	Mayo	Provincetown	Yes
Leanne	Drake	Sandwich	Yes

Sue	Hruby	West Tisbury	Yes
Joyce	Flynn	Yarmouth	Yes

Motion carried in the affirmative (12-0-2).

The Board considered the May 8, 2019 Open Session Meeting Minutes.

Martin Culik moved the Board to accept the minutes as amended and to release them as amended, seconded by Robert Schofield.

David	Anthony	Barnstable	Yes
Robert	Schofield	Bourne	Yes
Colin	Odell	Brewster	Yes
Peter	Cocolis	Chatham	Yes
Erik	Peckar	Dukes County	Abstained
Fred	Fenlon	Eastham	Yes
Alan	Strahler	Edgartown	Yes
Ronald	Zweig	Falmouth	Yes
Wayne	Taylor	Mashpee	Abstained
Martin	Culik	Orleans	Yes
Nate	Mayo	Provincetown	Yes
Leanne	Drake	Sandwich	Yes
Sue	Hruby	West Tisbury	Yes
Joyce	Flynn	Yarmouth	Yes

Motion carried in the affirmative (12-0-2).

The Board considered the September 11, 2019 Open Session Meeting Minutes.

Peter Cocolis moved the Board to accept the minutes as amended and to release them as amended, seconded by Martin Culik.

David	Anthony	Barnstable	Yes
Robert	Schofield	Bourne	Yes
Colin	Odell	Brewster	Yes
Peter	Cocolis	Chatham	Yes
Erik	Peckar	Dukes County	Yes
Fred	Fenlon	Eastham	Yes
Alan	Strahler	Edgartown	Yes
Ronald	Zweig	Falmouth	Yes
Wayne	Taylor	Mashpee	Abstained
Martin	Culik	Orleans	Yes
Nate	Mayo	Provincetown	Abstained
Leanne	Drake	Sandwich	Yes
Sue	Hruby	West Tisbury	Yes
Joyce	Flynn	Yarmouth	Yes

Motion carried in the affirmative (12-0-2).

CHAIRMAN’S REPORT:

Ron Zweig introduced new Dukes County Board Member Erik Peckar, who replaced Robert Hannemann. Erik Peckar is pleased to be part of the group. He has worked with Vineyard Power Cooperative since 2010 and has been on the Vineyard since 2006.

Ron Zweig stated that at the last meeting the Board voted to move accounts to Cape Cod 5 and asked for an update. Megan Terrio stated that they have started moving funds over and hope to be completed by the end of October. Once all checks have cleared from Rockland Trust, they will be able to close those accounts.

FINANCIAL REPORTS, PETER COCOLIS:

Peter Cocolis presented the Energy Efficiency Financial Report to the Board through September Actuals and that we have spent about 55% so far. Colin Odell asked to have the program percentage broken out by Incentives and Non-Incentives which aren’t project related.

Peter Cocolis presented the Operating Fund Financial Report and that the Compact has spent approx. 56% through September.

ADMINISTRATORS REPORT:

1. Cape and Vineyard Electrification Offering Schedule

- Maggie Downey updated the Board that staff continues to refine the budget and savings numbers and are schedule to present to the EEAC Executive Committee on November 6th, then present to the Board on November 13, and then present to the full EEAC on November 20, with a likely EEAC vote in December. Hopefully the Compact will be able to file with the DPU by the end of the year.

2. Announce Release of Executive Session Minutes

- Maggie Downey announced that the Executive Session minutes that were approved at the last meeting have been released.

3. 2017 CLCJPE Annual Report

- Maggie Downey announced that the 2017 Annual Report has been completed and will be mailed to the Towns and legislative bodies. 2018 will be completed as soon as the audited financial statements are completed.

4. Upcoming Meeting Topics

- Maggie Downey stated that the November Board Meeting will include the CVEO Discussion and Vote, and review of the draft 2020 Operating Fund Budget. In December, Eversource will be presenting on the battery storage project in Provincetown, there will be a vote on the Operating Fund Budget for 2020, and Executive Session nominations will open to be voted on in January.

5. Other

- Maggie Downey announced that there was another issue with the OPower reports. The Compact had told the vendor to stop sending the reports in September due to issues with the formula, and another

round of mailings was sent despite this direction to the vendor. The second mailing failed to address the problems (comparing year-round homes to seasonal homes) identified in the initial mailing.

ENERGY EFFICIENCY PROGRAM:

1. Presentation on the Proposed 2020 Energy Efficiency Surcharge Filing (EES), Phil Moffitt
 - Phil Moffitt explained the process of filing the Energy Efficiency Surcharge. The EES represents approximately 70% of the Energy Efficiency Revenue. The difference between the 2019-2021 filing and the 2020 EES is primarily due to the change in CVEO. Martin Culik asked if the Board needed to approve and Maggie Downey said no because the budget is consistent with what the Board approved last year as part of the 2019-2021 Energy Efficiency Plan.
2. Update on Main Streets Events, Lindsay Henderson
 - Lindsay Henderson stated that the two Main Streets events held on Wednesday October 2 in the Towns of Chatham and Oak Bluffs were a success overall. Business owners were excited for the opportunity to save energy. Support from the Towns, Chambers and Business Associations was crucial to the success of this effort. She stated that the Compact will be looking to do more events like this in the coming years. Lindsay Henderson reminded the Board that the enhanced incentives for small businesses were ongoing for all Cape and Vineyard small businesses as long as they sign up for an energy assessment within the month of October.

BOARD UPDATES:

Martin Culik asked if we could hold a future meeting at the new Cape Cod 5 Headquarters and see their systems that they have. Maggie Downey said that maybe we could make it a press event and present them with a check for the incentive.

Joyce Flynn stated that Yarmouth is going for the Solarize Program. Joyce Flynn announced that the musical Crude! (about climate change) starts tomorrow at the Harwich Junior Theater.

Ron Zweig stated that tomorrow is the Cape Cod Climate Change Collaborative roundtable and that Maggie Downey is speaking.

Sue Hruby and Erik Peckar left the meeting at 3:41 PM.

ADJOURNMENT:

Motion to adjourn made at 3:43 PM moved by Robert Schofield, seconded by Martin Culik.

Respectfully submitted,

Lindsay Henderson

LIST OF DOCUMENTS AND EXHIBITS:

- Meeting Notice/Agenda
- March 13, 2019 Draft Open Session Meeting Minutes
- May 8, 2019 Draft Open Session Meeting Minutes
- September 11, 2019 Draft Open Session Meeting Minutes
- 2019 Energy Efficiency Budget

- 2019 Operating Fund Budget
- 2020 Energy Efficiency Surcharge PowerPoint
- Main Streets PowerPoint
- 2018 Audit Exit Conference PowerPoint
- 2018 Draft Audited Financial Statements
- 2017 Cape Light Compact JPE Annual Report