

**Cape Light Compact JPE  
Governing Board  
Meeting Minutes  
Wednesday, December 13, 2023**

The Cape Light Compact JPE Board of Directors met on Wednesday, December 13, 2023, at 2:00 p.m. The meeting was held as a hybrid meeting (in-person and through remote participation) through a Zoom videoconference for members of the Board with audio call-in available for members of the public, pursuant to St. 2023, c. 2, which, among other things, extends the temporary provisions pertaining to remote meetings of public bodies under the Open Meeting Law to March 31, 2025.

**Participating In-Person Were:**

1. Sean Hogan, Barnstable Alternate
2. Robert Schofield, Executive Committee, Bourne
3. Brian Miner, Chatham
4. Brad Crowell, Dennis
5. Gary Senecal, Eastham Alternate
6. Valerie Bell, Harwich
7. Martin Culik, Chair/Executive Committee, Orleans
8. David Jacobson, Orleans Alternate
9. Joyce Flynn, Vice Chair/Executive Committee, Yarmouth

**Participating Remotely Were:**

1. David Anthony, Secretary/Executive Committee, Barnstable
2. Bill Doherty, Bourne Alternate
3. Colin Odell, Executive Committee, Brewster
4. Alan Strahler, Edgartown
5. Matthew Patrick, Falmouth
6. Wayne Taylor, Mashpee
7. Nathaniel Mayo, Provincetown
8. Leanne Drake, Sandwich
9. Bob Higgins-Steele, Truro Alternate
10. Richard Elkin, Executive Committee, Wellfleet
11. Nicola Blake, Executive Committee, West Tisbury

**Absent Were:**

1. Forrest Filler, Aquinnah
2. Timothy Carroll, Chilmark
3. Meghan Gombos, Dukes County
4. Tom McNellis, Eastham
5. Peter Meleney, Oak Bluffs
6. Russ Hartenstine, Tisbury
7. Jarrod Cabral, Truro

**Legal Counsel Participating Remotely:**

Audrey Eidelman Kiernan, Esq., KO Law, P.C.

**Staff Participation In-Person:**

Maggie Downey, Administrator

**Staff Participating Remotely:**

Anneliese Conklin, Data Analyst  
Briana Kane, Residential and Commercial & Industrial Program Manager  
David Botelho, Data Analyst  
Jason Bertrand, Marketing and Communications Coordinator  
Laura Selmer, Analyst  
Lindsay Henderson, Senior Analyst - Small Business  
Margaret Song, Energy Efficiency Strategy and Policy Manager  
Mariel Marchand, Power Supply Planner  
Melissa Allard, Senior Administrative Coordinator  
Phil Moffitt, Chief Financial Officer  
Stephen McCloskey, Analyst - Home Energy Services  
Tatsiana Nickinello, Energy Efficiency Analyst

**Public Participants:**

Charlie McLaughlin, Barnstable Town Counsel

Martin Culik called the meeting to order at 2:04 PM.

**Public Comment:**

No written comments were received in advance of the meeting and no members of the public were present for public comment.

**APPROVAL OF MINUTES:**

The Board considered the November 8, 2023, Open Session and Executive Session Meeting Minutes.

*Joyce Flynn moved the Board to accept the minutes and to release them, seconded by Robert Schofield.*

David	Anthony	Barnstable	Yes
Robert	Schofield	Bourne	Yes
Colin	Odell	Brewster	Yes
Brian	Miner	Chatham	(due to oversight his name was not called)
Brad	Crowell	Dennis	Yes
Gary	Senecal	Eastham	Yes
Alan	Strahler	Edgartown	Yes
Matt	Patrick	Falmouth	Yes
Valerie	Bell	Harwich	Yes
Wayne	Taylor	Mashpee	Abstained
Martin	Culik	Orleans	Yes
Nate	Mayo	Provincetown	Yes
Leanne	Drake	Sandwich	Yes
Richard	Elkin	Wellfleet	Yes
Nicola	Blake	West Tisbury	Yes
Joyce	Flynn	Yarmouth	Yes

*Motion carried in the affirmative (14-0-1)*

**Nate Mayo excused himself from the Executive Session discussion and left the meeting at 2:05 PM.**

**OPEN SESSION VOTE ON ENTRY INTO EXECUTIVE SESSION PURSUANT TO M.G.L. c. 30A §§21(A) (10) TO DISCUSS MATTERS BELOW, TO RETURN TO OPEN SESSION:**

*Martin Culik at 2:06PM moved to enter into Executive Session pursuant to M.G.L. c. 30A §21(a)10, to discuss trade secrets and confidential, competitively sensitive or other proprietary power supply information related to a Memorandum of Understanding with Commonwealth Wind, LLC to return to open session thereafter. Seconded by Robert Schofield.*

David	Anthony	Barnstable	Yes
Robert	Schofield	Bourne	Yes
Colin	Odell	Brewster	Yes
Brian	Miner	Chatham	Yes
Brad	Crowell	Dennis	Yes
Gary	Senecal	Eastham	Yes
Alan	Strahler	Edgartown	Yes
Matt	Patrick	Falmouth	Yes
Valerie	Bell	Harwich	Yes
Wayne	Taylor	Mashpee	Yes
Martin	Culik	Orleans	Yes
Leanne	Drake	Sandwich	Yes
Richard	Elkin	Wellfleet	Yes
Nicola	Blake	West Tisbury	Yes
Joyce	Flynn	Yarmouth	Yes

*Motion carried in the affirmative (15-0-0)*

**Bob Higgins-Steele joined the meeting at 2:09PM.**

**RETURN TO OPEN SESSION:**

*Motion to return to open session made at 3:20PM moved by Joyce Flynn, seconded by Valerie Bell.*

David	Anthony	Barnstable	Yes
Robert	Schofield	Bourne	Yes
Colin	Odell	Brewster	Yes
Brian	Miner	Chatham	Yes
Brad	Crowell	Dennis	Yes
Gary	Senecal	Eastham	Yes
Alan	Strahler	Edgartown	Yes
Matt	Patrick	Falmouth	Yes
Valerie	Bell	Harwich	Yes
Wayne	Taylor	Mashpee	Yes
Martin	Culik	Orleans	Yes

Leanne	Drake	Sandwich	Yes
Bob	Higgins-Steele	Truro	Yes
Richard	Elkin	Wellfleet	Yes
Nicola	Blake	West Tisbury	Yes
Joyce	Flynn	Yarmouth	Yes

*Motion carried in the affirmative (16-0-0)*

**Nate Mayo rejoined the meeting at 3:23 PM**

**CHAIRMAN’S REPORT:**

**1. Reschedule January Board Meeting to January 24th**

Martin Culik stated that because of the time needed for staff to review a draft potential study for the Energy Efficiency Plan, the January Board Meeting is being pushed back to Wednesday the 24<sup>th</sup>. Maggie Downey asked Board members who are able to attend the Board Meeting on that day to raise their hand. Enough Board members raised their hand to confirm that they could attend and that there could be a quorum of the Board on January 24<sup>th</sup>. She stated that she will send the calendar invite as soon as possible to get it on everyone’s calendar.

**2. Quarterly Report for Board Members**

Martin Culik stated that the new Marketing and Communications Coordinator, Jason Bertrand, will be putting together quarterly bullets/speaking points for the Board to take to their Select Board or Town Council meetings. He stated that we are trying to enhance the relationship between the Compact and the individual towns. Maggie Downey stated that it will be written as a script. She stated that Board members can give this brief update during public comment.

**DISCUSS AND POTENTIAL VOTE ON PROPOSED 2024 OPERATING BUDGET, MAGGIE DOWNEY:**

Maggie Downey stated that the Board reviewed and discussed the 2024 Operating Budget during the November Board Meeting. She stated that the proposed 2024 Operating Budget is \$845,971, slightly lower than 2023. She stated that there is no separate vote on the COLA this month since she is waiting for the Compensation and Classification Study to be completed. That will be voted on next month and will be retroactive to January 1<sup>st</sup>.

*Robert Schofield moved the CLCJPE Board of Directors vote to appropriate the Cape light Compact Joint Powers Entity Operating Budget in the amount of \$845,971.*

*The Compact Administrator is authorized and directed to take all actions necessary or appropriate to implement this vote, and to execute and deliver all documents as may be necessary or appropriate to implement this vote. Seconded by Joyce Flynn.*

David	Anthony	Barnstable	Yes
Robert	Schofield	Bourne	Yes
Colin	Odell	Brewster	Yes
Brian	Miner	Chatham	Yes
Brad	Crowell	Dennis	Yes

Gary	Senecal	Eastham	Yes
Alan	Strahler	Edgartown	Yes
Matt	Patrick	Falmouth	Yes
Valerie	Bell	Harwich	Yes
Wayne	Taylor	Mashpee	Yes
Martin	Culik	Orleans	Yes
Nate	Mayo	Provincetown	Yes
Leanne	Drake	Sandwich	Yes
Bob	Higgins-Steele	Truro	Yes
Richard	Elkin	Wellfleet	Yes
Nicola	Blake	West Tisbury	Yes
Joyce	Flynn	Yarmouth	Yes

*Motion carried in the affirmative (17-0-0)*

**DISCUSSION AND POTENTIAL VOTE TO APPOINT THE CAPE LIGHT COMPACT’S TREASURER AND AUTHORIZE COMPACT ADMINISTRATOR TO NEGOTIATE THE CONTRACT, MAGGIE DOWNEY:**

Maggie Downey stated that the treasurer contract expires at the end of the calendar year. She has solicited three quotes for treasurer services and Glivinski & Associates was the most competitive. She stated that based on the work done to date, services provided, and their cost to provide services, she recommends that the Board appoint them treasurer.

*Brian Miner moved that the CLCJPE Board of Directors vote to appoint Valerie Silva as Treasurer of the Compact effective January 1, 2024 for a term of one year, or until the Board appoints a successor Treasurer.*

*Brian Miner further moved that the Compact Administrator negotiate and enter into a contract with the Treasurer and Glivinski & Associates Inc. for the performance of Treasurer services and treasury related functions.*

*The Compact Administrator is authorized and directed to take all actions necessary or appropriate to implement these votes, and to execute and deliver all documents as may be necessary or appropriate to implement these votes. Seconded by Robert Schofield.*

David	Anthony	Barnstable	Yes
Robert	Schofield	Bourne	Yes
Colin	Odell	Brewster	Yes
Brian	Miner	Chatham	Yes
Brad	Crowell	Dennis	Yes
Gary	Senecal	Eastham	Yes
Alan	Strahler	Edgartown	Yes
Matt	Patrick	Falmouth	Yes
Valerie	Bell	Harwich	Yes
Wayne	Taylor	Mashpee	Yes
Martin	Culik	Orleans	Yes
Nate	Mayo	Provincetown	Yes
Leanne	Drake	Sandwich	Yes

Bob	Higgins-Steele	Truro	Yes
Richard	Elkin	Wellfleet	Yes
Nicola	Blake	West Tisbury	Yes
Joyce	Flynn	Yarmouth	Yes

*Motion carried in the affirmative (17-0-0)*

**ADMINISTRATOR’S REPORT:**

**1. Open Nominations for 2024 Cape Light Compact Executive Committee**

Maggie Downey asked if there were any nominations for Chair. Robert Schofield nominated Martin Culik. Seconded by Joyce Flynn.

Maggie Downey asked if there were any nominations for Vice Chair. Robert Schofield nominated Joyce Flynn. Seconded by Valerie Bell.

Maggie Downey asked if there were any nominations for Secretary. Joyce Flynn nominated David Anthony. Seconded by Brad Crowell.

Maggie Downey asked if there were any nominations for the position of Treasurer. Martin Culik nominated Valerie Silva, Glivinski and Associates, Inc. Seconded by Robert Schofield.

Maggie Downey asked if there were any nominations for the position of Business Officer. Martin Culik nominated Phil Moffitt. Seconded by Brian Miner.

Maggie Downey asked if there were any nominations for the other four Executive Committee member seats. Matt Patrick nominated Bob Higgins-Steele to serve on the Executive Committee. Seconded by Joyce Flynn. Brad Crowell nominated Robert Schofield to serve on the Executive Committee. Seconded by Valerie Bell. Valerie Bell nominated Colin Odell to serve on the Executive Committee. Seconded by Joyce Flynn. Robert Schofield nominated Nicola Blake to serve on the Executive Committee. Seconded by Valerie Bell.

Maggie Downey noted that nominations will remain open until the January 24, 2024 Board meeting.

**2. Vineyard Power Community Benefit Checks**

Maggie Downey stated that the Vineyard Power Community Benefit checks have been sent out. She stated that the funds come from Vineyard Wind’s Community Benefit Agreement with Vineyard Power. The Compact and Vineyard Power negotiated an agreement to distribute the funds to customers on the R2 and R4 electric rate.

**3. Power Supply Rates December 2023 through July 2024**

Maggie Downey reviewed the new power supply rates that will be in effect until the July 2024 meter read dates, except for the industrial rate, which changes quarterly. She stated that the Compact power supply rate is almost two cents below Eversource’s basic service rate.

**4. December 20th Technical Session on Municipal Aggregation Plans**

Maggie Downey stated that the MA Department of Public Utilities (DPU) is holding a technical session on municipal aggregation plans on December 20<sup>th</sup>. She stated that Martin Culik was planning on speaking during public comment, but she just received the agenda from the DPU and there is no public comment. She stated that it will be a discussion on municipal aggregation guidelines that were proposed by the DPU and were poorly received by all the municipal aggregators.

**5. Massachusetts Energy Efficiency Program Analysis of Incentives Relative to Energy Efficiency Surcharges**

Maggie Downey reviewed the letter, and Executive Summary, from the Mass Save Program Administrators to the MA Auditor’s Office. She noted that the Auditor has been questioning Mass Save, specifically whether or not the ratepayers paying into the fund are receiving the benefits. She stated that if the Board has time, they should read through it.

**Leanne Drake left the meeting at 3:57PM.**

**ADJOURNMENT:**

*Motion to adjourn made at 4:03PM moved by Robert Schofield, seconded by Valerie Bell.*

David	Anthony	Barnstable	Yes
Robert	Schofield	Bourne	Yes
Colin	Odell	Brewster	Yes
Brian	Miner	Chatham	Yes
Brad	Crowell	Dennis	Yes
Gary	Senecal	Eastham	Yes
Alan	Strahler	Edgartown	Yes
Matt	Patrick	Falmouth	Yes
Valerie	Bell	Harwich	Yes
Wayne	Taylor	Mashpee	Yes
Martin	Culik	Orleans	Yes
Nate	Mayo	Provincetown	Yes
Bob	Higgins-Steele	Truro	Yes
Richard	Elkin	Wellfleet	Yes
Nicola	Blake	West Tisbury	Yes
Joyce	Flynn	Yarmouth	Yes

*Motion carried in the affirmative (16-0-0)*

Respectfully submitted,

Melissa Allard

**LIST OF DOCUMENTS AND EXHIBITS:**

- Meeting Notice/Agenda
- November 8, 2023, Draft Open Session Meeting Minutes
- Proposed 2024 Operating Budget

- Power Supply Rates: December '23 - July '24 PowerPoint Slide
- Massachusetts Energy Efficiency Program Analysis of Incentives Relative to Energy Efficiency Surcharges