

# Cape Light Income-Eligible E-Bike Incentive Program Application

## **Program Background**

This Program is funded by a grant from the Massachusetts Clean Energy Center. Grant funds are limited. Vouchers are available on a first come first serve basis. Applications will be processed as they are received. Prior to submitting this application, please visit the program website at **www.capelightcompact.org/ebikerebate**. Qualified participants must be at least 18 years old and meet program income requirements (described on page 3 of this application) and residency requirements:

Participants must be a year-round resident of one of the following towns served by Cape Light Compact:

Aquinnah Eastham Provincetown Barnstable Edgartown Sandwich Bourne Falmouth Tisbury **Brewster** Harwich Truro Chatham Mashpee Wellfleet Chilmark Oak Bluffs West Tisbury Dennis Orleans Yarmouth

Vouchers will be issued via mail or email and can be used at any participating bike shop. Vouchers will cover 75% of the cost of a class 1 E-Bike, up to \$1,200. Vouchers will also cover up to \$125 toward bicycle accessories (helmet, lock, pump, lights). The full list of participating bike shops can found at www.capelightcompact.org/ebikerebate.

Participation in the program requires completion of a survey with your application. If you qualify and choose to participate in the program, additional surveys will be administered at 6 and 12 months following E-Bike purchase.

Customers will also receive a \$100 gift card from the Compact if they schedule and complete a Home Energy Assessment through the Cape Light Compact (gift cards will be issued upon completion of the Assessment). Renters and homeowners are both eligible for a Home Energy Assessment. You can sign up here:

www.capelightcompact.org/home-energy-assessments

#### Please submit your completed application by doing one of the following:

- Complete your application online: https://veic.az1.qualtrics.com/jfe/form/SV\_0jnWmYR5LKiEdHE
- Email completed application to anneliese.conklin@capelightcompact.org
- Mail to:

Cape Light Compact JPE, Attn: Anneliese Conklin 261 Whites Path, Unit 4

S. Yarmouth. MA 02664

This application requires THREE signatures: Participant Application (pg 8), Customer Terms & Conditions (pg 14) and Customer Waiver (pg 15).

If you have any questions contact Mariel Marchand at **mariel.marchand@capelightcompact.org** or 508-375-6623.

## **Participant Application**

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### **Contact and Eligibility Information**

1.	Please enter your name and con	tact information.				
	Name					
	Email					
	Phone					
2.	Please enter your home address.					
	Street address					
	Address line 2 (e.g., apartment n	umber)				
	City	State	Zip code			
3.	Do you live at this residence (or a round?  ☐ Yes ☐ No	it another residence located on Cape Co	od or Martha's Vineyard) year-			
4.	If your home and mailing addres	s different, please enter your mailing add	dress			
	Street address or PO box					
	Address line 2 (e.g., apartment number)					
	City	State	Zip code			
n ord	er to participate in this program, y	your household must meet the income	eligibility criteria listed below			
<u>Nι</u>	umber of Household Members 1	Annual Gross Household Income Up to \$42,411				

Annual Gross Household Income is the anticipated total income from all sources for each adult individual member of the household (individuals 18 years and older).

Up to \$55,461

Up to \$68,511

Up to \$81,561

Up to \$94,610

Up to \$107,660

Up to \$110,107 Up to \$112,554

5.	Please enter the total number of adults and children in your household (including yourself).
	erify your household income, please include <b>one</b> of the following with your application for <b>each</b> adult in rhousehold (individuals 18 years and older):
	<ul> <li>Eversource electrical bill (if you are on the utility discount rate R-2 or R-4)</li> <li>Documentation showing you receive assistance through TAFDC</li> <li>Documentation showing you receive assistance through SSI</li> <li>IRS form 1040 from last year (if you have Pensions/Annuities listed on line 5a or Social Security listed on line 6a, you must add those amounts to your income on line 9)</li> <li>IRS form W2 from last year (you will also need to supply a statement for social security and/or a pension)</li> <li>Signed employer verification of income statement</li> <li>Documentation of unemployment compensation</li> <li>Documentation of disability compensation</li> <li>Documentation of worker's compensation</li> <li>Copies of Social Security earnings statements</li> <li>Other annuity or retirement income statements</li> <li>Signed local housing authority verification of income statement</li> </ul>
fina	esent, please remove or obscure social security number, driver's license number or state ID card number, ncial account number, credit or debit card number, etc. from the document before uploading.
Cap logg moi und for a nun	be Light Compact will provide bike loggers to Qualified Customers that are willing to attach a small ging device to their bike for up to one year. Qualified Customers who use the logger for three consecutive in this will receive a \$100 gift card from the Compact. The data from the loggers will be used to gain an erstanding of how e-bikes are being used as an alternative mode of transportation and will not be used any other purpose. Individual Qualified Customer data will not be shared. Data collected will include above of e-bike trips, trip length and trip date. No location data will be collected. Bike loggers will be ributed on a first come first served basis and supplies are limited.
6.	Are you interested in attaching a logger to your e-bike?  □ Yes □ No
Но	ome Energy Assessments
a c Ass	pe Light Compact offers free Home Energy Assessments. In these assessments, Cape Light Compact staff visit ustomer's home to help them identify opportunities for energy savings. If you complete a Home Energy sessment, you will receive a \$100 gift card (gift cards will be issued upon completion of the Assessment). Renters d homeowners are both eligible for a Home Energy Assessment.
7.	Are you interested in a free home energy assessment?  ☐ Yes ☐ No

## **Program Survey**

8.	How many of the following does your house	sehold <b>o</b> v	<b>vn or le</b> 0	ase?	2	3	4+	F		
	Personal vehicles (e.g. car or truck)				_					
	Non-electric bikes							l		
	Electric bikes							l		
	Other					_				
9.	In the <b>past seven days</b> , how many days ho not count recreational bike rides.	-								do
		0	1	2	3	4	5	6	7	
	Personal vehicle (e.g. car or truck)									
	Public transportation									
	A non-electric bike									
	An electric bike									
	Other									
10.	In <b>a typical week</b> , how many days do you count recreational bike rides.	use eacl	n of the	followin 2	g to get 3	somewl 4	nere? Pl 5	ease c	do not 7	
	Personal vehicle (e.g. car or truck)									
	Public transportation									
	A non-electric bike									
	An electric bike									
	Other		0	_	_					
11.	In the <b>past seven days</b> , how many days ha If you did not commute to work in the past						S.			
	,	0	1	2	3	4	5	6	7	
	Personal vehicle (e.g. car or truck)									
	Public transportation									
	A non-electric bike									
	An electric bike									
	Other									

	If you do not typically commute to work,	•	ect "0" f		WS.				
		0	1	2	3	4	5	6	7
	Personal vehicle (e.g. car or truck)								
	Public transportation								
	A non-electric bike								
	An electric bike								
	Other	0							
13.	How far is your <b>roundtrip commute</b> to w work please enter "0".	ork in mile	s? Pleas	se enter	a numk	oer. If yo	u do not	t comm	ute to
14.	Any additional comments related to the	questions	above?	Please	enter b	elow or	leave th	is field l	olank.
15.	If you owned an electric bike, which of the time?  Inside my home/garage On my ground-level porch/deck In a parking garage I share with other In a locked storage room I share with In an unlocked storage room I share On the street Other (please describe)	er residents n other resi	s dents		s where	you wo	ould stor	e it mos	st of the
16.	Where do you usually park your vehicle(not own a vehicle, please skip this quest Private garage Shared garage Private driveway Shared outdoor parking area Street Other	_	truck)	overnig	ht? Plea	se selec	et all tha	it apply.	. If you do

## These last few questions help ensure Cape Light Compact is serving all members of your community.

17.	What is your age?  ☐ Less than 18 years ☐ 19-24 years ☐ 25-29 years ☐ 30-34 years ☐ 35-39 years ☐ 40-44 years ☐ 45-49 years ☐ 50-54 years ☐ 56-59 years ☐ 60-64 years ☐ 65-70 years ☐ 70 or more years ☐ Prefer not to say
18.	Which of the following best describes the gender you identify with?    Male   Female   Prefer not to say   Prefer to self-describe
19.	Are you of Hispanic, Latino, or Spanish origin?  Yes  No Prefer not to say
20.	Which of the following best describe your race? Please select all that apply.  White Black or African American American Indian or Alaska Native Asian Pacific Islander Other (please describe)
21.	Which of the following best describes the highest level of education you have completed?  Less than high school High school Some college 2 year degree 4 year degree Graduate or professional degree Doctorate Prefer not to say

22.	What is the primary language you speak at home?  English Spanish Portuguese Prefer not to say Other
23.	Do you own or rent your primary residence?  Own Rent Prefer not to say Other
24.	Which of the following best describes your primary residence?  Single-family house  Duplex  Condominium  Multi-family apartment  Mobile home  Prefer not to say  Other
25.	What is your primary heating source? Please select only the heating source you use most of the time.  Natural gas Oil Propane Heat pump Electric resistance baseboards Wood Don't know Other
26.	Does your primary residence have any of the following? Please select all that apply or "None of these."  Solar panel(s)  Battery storage (e.g., whole-home battery)  Heat pump(s)  None of these

27.	Which of the following best describes your employment status?    Employed full time   Employed part time   Unemployed and looking for work   Unemployed and not looking for work   Student   Retired   Prefer not to say   Other				
28.	Any additional comments about this program, electric bikes, or getting	around in general?			
	rtify that all of information provided by me in this application and acco I accurate to the best of my knowledge.	mpanying documents is correct			
	Signature	Date			

Thank you for your interest in this program! A member of the Cape Light Compact team will review your application and will be in touch.

#### E-BIKE CUSTOMER

#### PROGRAM TERMS AND CONDITIONS

[v2 10-12-22]

These E-Bike Customer Program Terms and Conditions are a legal agreement between you and the Cape Light Compact JPE ("Program Sponsor"), and apply to your purchase of an e-bike/electric bike through participation in the Program. By submitting an application to participate in the Program, and/or accepting an E-Bike Customer Voucher you thereby agree to these Terms and Conditions in their entirety. As used herein, "you" or "your" shall mean the person that accepts these Terms and Conditions.

#### 1. **Definitions**.

- "Acknowledgment and Waiver" means the Waiver of Liability, Assumption of Risk and Indemnity Agreement attached to these Terms and Conditions.
- "E-Bike Customer Voucher" means the approval letter signed by the Program Sponsor stating that a particular person is eligible for the Program and stating an approved Incentive amount.
- "Eligible E-Bike Customers" means those Qualified Customers that have been approved by the Program Sponsor for participation in the Program as evidenced by the E-Bike Customer Voucher.
- "*Incentives*" means those payments made by the Program Sponsor to the Participating Bike Shop pursuant to the Program and these Terms and Conditions.
- "Owner's Manual" means the manual provided by the manufacturer of the e-bike purchased by the Qualified Customers from the Participating Bike Shop.
- "Participating Bike Shop" means the bike shop selling e-bikes to Qualified Customers.
- "Program" is the program described in Section 2 below.
- "Program Materials" means the Owner's Manual, Safety and Education Plan, Acknowledgment and Waiver and any other materials you receive from Program Sponsor related to the Program.
- "Program Sponsor" means the Cape Light Compact JPE.
- "Qualified Customer" means a customer that meets the eligibility requirements set forth in these Terms and Conditions and has received an E-Bike Customer Voucher.
- "Safety and Education Plan" means the brochure provided to Qualified Customers

2. **Program Description**. Program Sponsor is launching an Income-Eligible E-Bike Incentive program that will run from Spring 2022 - Winter 2023. Program Sponsor will contract with local bike shops to issue Incentives via the E-Bike Customer Voucher. E-bike Customer Vouchers will cover 75% of the cost of an e-bike up to \$1,200. E-bike Customer Vouchers will also cover up to \$125 toward the cost of biking accessories (e.g., helmet, bike lock, bike lights, or pump). At its discretion, Program Sponsor will also cover the cost of bike maintenance for the year following purchase if program funding allows.

Program Sponsor will provide bike loggers to Qualified Customers who are willing to attach a logger to their bike for up to one year. Qualified Customers who use the logger for three consecutive months will receive a \$100 gift card from the Program Sponsor. The data from the loggers will be used to gain an understanding of how e-bikes are being used as an alternative mode of transportation and will not be used for any other purpose. Individual Qualified Customer data will not be shared. Data collected will include number of e-bike trips, trip length and trip date. No location data will be collected. Bike loggers will be distributed on a first come first served basis and supplies are limited.

Program Sponsor will provide a \$100 gift card to Qualified Customers who schedule and complete a Home Energy Assessment through the Program Sponsor. See <a href="https://www.capelightcompact.org/home-energy-assessments/">https://www.capelightcompact.org/home-energy-assessments/</a> for more information. Gift cards will be issued upon completion of the Home Energy Assessment.

- 3. **Eligibility**. You may apply to become a Qualified Customer if you meet the following eligibility criteria:
  - Any adult (18 years or older) year-round resident of a Program Sponsor member town currently on an income-eligible utility rate or meeting Program Sponsor's income-eligible criteria qualifies for an E-Bike Customer Voucher. E-bike Customer Vouchers will be issued on a first-come, first-served basis. Grant funds are limited.
  - Program Sponsor member towns are:

Aquinnah	Eastham	Provincetown
Barnstable	Edgartown	Sandwich
Bourne	Falmouth	Tisbury
Brewster	Harwich	Truro
Chatham	Mashpee	Wellfleet
Chilmark	Oak Bluffs	West Tisbury
Dennis	Orleans	Yarmouth

- One E-bike Customer Voucher per household.
- Execution of Waiver of Liability, Assumption of Risk and Indemnity Agreement.
- Income requirements:

Program Income requirements				
<b>Household Size</b>	Annual Household Income must be below:			
1	\$ 42,411			

2	\$55,461
3	\$68,511
4	\$81,561

The Program Sponsor's decision regarding your eligibility to participate in the Program is final and binding in all respects.

- 4. **Application and Approval Process**. To become a Qualified Participant, you must submit an application to the Program Sponsor. The Program Sponsor may also require you to provide additional information, execute additional agreements, or provide other documentation prior to Program Sponsor approval. If Program Sponsor approves your application, Program Sponsor will provide you with an E-Bike Customer Voucher. The Program Sponsor reserves the right to reject your application for any reason.
- 5. **Incentive Amounts**. The amount of the Incentive shall be determined by the Program Sponsor in its sole discretion and shall be set forth in the E-Bike Customer Voucher. Upon presentation of the E-Bike Customer voucher at a Participating Bike Shop, the Incentive amount shall be taken off the purchase price at the point of sale. E-Bike Customer Vouchers will expire 90 after issuance days unless the Qualified Customer requests and receives an extension from the Program Sponsor.
- 6. **Qualified Customer Responsibilities**. Qualified Customer agrees: (i) to review the Owner's Manual; (ii) to review the Safety and Education Plan; (iii) to sign the Acknowledgment and Waiver; (iv) that they will not resell or transfer ownership of the e-bike or accessories acquired through the Program; and (v) that they will work with the Participating Bike Shop to ensure that the e-bike they purchase is suitable to their physical needs and requirements.
- 7. **Withdrawal**. Once you are accepted as a Qualified Customer in the Program and prior to receiving an E-Bike Customer Voucher, you may withdraw by emailing the Program Sponsor at the contact address specified below.
- 8. **Program Termination**. Program Sponsor's ability to offer the Program is contingent on receiving certain grant funding and approvals from the grantor. If such funding and approvals are withheld or withdrawn, or if the Program Sponsor determines that continuation of the Program is no longer in its best interest, the Program may be terminated.
- 9. **Disqualification**. Program Sponsor may terminate your participation in the Program at any time and without liability upon notice to you via email if you violate these Terms and Conditions or applicable law.
- 10. **Data Collection**. By submitting an application to enroll in the Program and receiving a E-Bike Customer Voucher, you authorize the Program Sponsor to: collect and publish data related to your participation in the Program; send you emails, text messages, pre-recorded messages and other notifications related to the Program; share your responses to such surveys; publish the results of the Program for promotional and regulatory purposes; and use any photographs or videos taken of you in connection with the Program.

- 11. **Accuracy of Information**. You represent and warrant to Program Sponsor that the information you provide to Program Sponsor while applying for and during the course of the Program is accurate and complete, and you agree to promptly notify Program Sponsor if any information you provided in E-Bike Customer application for the Program has changed.
- 12. **Indemnification**. To the fullest extent allowed by law, you shall indemnify, defend and hold harmless the Program Sponsor, its subcontractors, officers, directors, members, employees, agents, representatives from and against any and all claims, damages, injuries, losses and expenses(including reasonable attorneys' fees and costs incurred to enforce this indemnity), arising out of, resulting from, or related to your participation in the Program or your use, operation or ownership of the e-bike purchased or acquired through the Program,
- 13. **Limitation of the Program Sponsor's Liability**. To the fullest extent allowed by law, the Program Sponsor's aggregate liability, regardless of the number or size of the claims, shall be limited to paying approved Incentives in accordance with these Terms and Conditions. The Program Sponsor, and its subcontractors, officers, directors, members, employees, agents, representatives shall not be liable to you or any third party for any other obligation. To the fullest extent allowed by law and as part of the consideration for participation in the Program, you waive and release the Program Sponsor and its subcontractors from all obligations (other than payment of an Incentive), and for any liability or claim associated with the Incentives, the Program, or these Terms and Conditions.

#### 14. Warranties.

- No Warranties by Program Sponsor. THE PROGRAM SPONSOR DOES NOT ENDORSE, GUARANTEE, OR WARRANT ANY E-BIKE, MANUFACTURER OR PRODUCT, WHETHER STATUTORY, ORAL, WRITTEN, EXPRESS, OR IMPLIED, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. THIS DISCLAIMER SHALL SURVIVE ANY CANCELLATION, COMPLETION, TERMINATION OR EXPIRATION OF YOUR PARTICIPATION IN THE PROGRAM. YOU ACKNOWLEDGE AND AGREE THAT ANY WARRANTIES PROVIDED BY ORIGINAL MANUFACTURER OF THE E-BIKES. RELATED EQUIPMENT, OR OTHER ITEMS PROVIDED OR USED IN CONNECTION WITH THE PROGRAM UNDER THESE TERMS AND CONDITIONS ("THIRD PARTY WARRANTIES") ARE NOT TO BE CONSIDERED WARRANTIES OF THE PROGRAM SPONSOR. PROGRAM SPONSOR MAKES NO REPRESENTATIONS, GUARANTEES, OR WARRANTIES AS TO THE APPLICABILITY OR ENFORCEABILITY OF ANY SUCH THIRD PARTY WARRANTIES. THE TERMS OF THIS SECTION SHALL GOVERN OVER ANY CONTRARY VERBAL STATEMENTS OR LANGUAGE APPEARING IN ANY PROGRAM MATERIALS.
- b. <u>No Implied Warranties</u>. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, ALL E-BIKES ARE WARRANTED ONLY TO THE EXTENT EXPRESSLY STATED IN THE APPLICABLE PRODUCT WARRANTY PROVIDED WITH YOUR E-BIKE PURCHASE. OTHERWISE, THE E-BIKES ARE PROVIDED "AS IS,"

# "WITH ALL FAULTS" AND "AS AVAILABLE" AND THE ENTIRE RISK OF USE AND PERFORMANCE REMAINS WITH YOU.

15. **Program Sponsor's Status as Governmental Entity**. You understand that the Program Sponsor is a governmental entity, specifically a joint powers entity, and agree that (i) its members assume no liability whatsoever for any of its debts and liabilities of the Program Sponsor, and (ii) certain legal privileges, defenses and remedies are available to it at law.

#### 16. **General**.

- a. In the event of any conflict or inconsistency between these Terms and Conditions and any Program Materials, these Terms and Conditions shall be controlling.
- b. Except as expressly provided herein, there shall be no modification or amendment to these Terms and Conditions or the Program Materials unless such modification or amendment is in writing and signed by a duly authorized officer of the Program Sponsor.
- c. The Program Sponsor's failure to enforce any term of these Terms and Conditions shall not constitute a waiver of that provision.
- d. If any provision of these Terms and Conditions is held to be invalid or unenforceable, all remaining provisions of these Terms and Conditions will remain in full force and effect.
  - e. These Terms and Conditions will be binding on Qualified Customers.
- f. You may not assign these Terms and Conditions without the written consent of Program Sponsor.
  - g. Program Sponsor may assign these Terms and Conditions to any third party.
- h. These Terms and Conditions constitute the entire agreement between you and the Program Sponsor and relating to the subject matter hereof and supersede all other such prior or contemporaneous oral and written agreements and understandings.
- i. These Terms and Conditions shall be interpreted and enforced according to the laws of the Commonwealth of Massachusetts. Any claim or action arising under or related to the Program or arising between the parties shall be brought and heard only in a court of competent jurisdiction located in the Commonwealth of Massachusetts.
- j. Qualified Customer understands and agrees that Participating Bike Shop is <u>not</u> Program Sponsor's subcontractor, partner, agent or representative.
- k. Sections 10, 12 and 13 shall survive the termination or expiration of your participation in the Program.
- 17. **Changes to Terms and Conditions**. Program Sponsor may modify these Terms and Conditions at any time. Program Sponsor will notify you by email at the most current email address Program Sponsor has on record for you when Program Sponsor makes any material changes to these Terms and Conditions, and the effective date of the modified Terms, which will be after the date of its notice to you. Your continued participation in the Program and continued ownership and use of the e-bike thereafter signifies your acceptance to such modified Terms and Conditions.

- 18. **Contacting Program Sponsor**. Any questions regarding these Terms and Conditions or the Program should be directed to: Mariel Marchand; <a href="mailto:marchand@capelightcompact.org/">mariel.marchand@capelightcompact.org/</a> (508-375-6623).
- 19. **Ownership**. Title to the e-bike and risk of loss to such e-bike will transfer to you at the time Participating Bike Shop delivers such e-bike to you.
- 20. **Returns**. You may return the e-bike to the Participating Bike Shop in accordance with the Participating Bike Shop's return policy.
- 21. **Alterations**. You acknowledge and understand that alterations, modifications or enhancements to your e-bike may have the effect of voiding manufacturer warranties and may cause damage to your e-bike.
- 22. **Safety and Education Plan**. Qualified Customers will receive safety and education resources with their E-Bike Customer Voucher.

By signing these Terms and Conditions below, the undersigned agrees to comply with all of the above Terms and Conditions.

Signature:	
Print Name:	
Address:	
Email:	

#### WAIVER OF LIABILITY, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT

The undersigned agrees as follows:

I am familiar with the operation and use of electric bikes (e-bikes), and have read the safety and education plan provided to me by seller of my e-bike. I have read the owner's manual that came with my e-bike and agree that I am capable of operating the e-bike safely and in accordance with the manufacturer's instructions.

The undersigned acknowledges and understands that there are certain inherent risks and dangers involved with the use of e-bikes, whether intended or as a result of misuse. The undersigned understands that such risks can result in injury, death, illness or damage to you, your property, other third parties and their property. I hereby confirm that my use of said e-bike is voluntary and that I knowingly assume all such risks incident to using said e-bike.

I hereby release, waive, discharge and covenant not to sue the Cape Light Compact JPE (Program Sponsor) and the Massachusetts Clean Energy Technology Center, and each of their members, directors, officers, employees, subcontractors, and agents (collectively, the "Released Parties") from liability from any and all claims related to the undersigned's ownership, use and operation of the e-bike. I also agree to indemnify and hold harmless the Released Parties from and against any and all liability, loss, claims, demands, actions or causes of actions, for costs, attorneys fees, expenses or damages to personal property, or personal injury, or death, which may result from any use of my e-bike. The undersigned expressly agrees that the foregoing waiver and assumption of risk is intended to be as broad and inclusive as is permitted by law and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

I have read this waiver of liability, assumption of risk, and indemnity agreement, fully understand its terms, and understand that I am giving up substantial rights, including my right to sue any of the Released Parties. I also understand that this agreement binds my heirs, executors, personal representatives, attorneys-of-law, attorneys-in-fact, administrators, and assigns, as well as myself. I acknowledge that I am signing the agreement freely and voluntarily and intend by my signature to be a complete and unconditional release of all liability to the greatest extent allowed by law. I hereby assert that my use of said e-bike is voluntary and that I knowingly assume all such risks incident to using said e-bike.

Purchaser Name:	Date:	
Address:		