

**Cape Light Compact
Governing Board and Executive Committee
Open Session Meeting Minutes
Wednesday, March 9, 2016**

The Cape Light Compact Governing Board and Executive Committee met on Wednesday, March 9, 2016 in the Innovation Room, Open Cape Building, Barnstable County Complex, 3195 Main Street, Barnstable MA 02630 at 2:00 p.m.

PRESENT WERE:

1. Joyce Flynn, Chairwoman, Yarmouth
2. Robert Schofield, Vice-Chair, Bourne
3. Peter Cocolis, Treasurer, Chatham
4. Jack Yunits, Barnstable County until 3:25 p.m.
5. Richard Toole, Member at Large, Oak Bluffs
6. David Anthony, Barnstable
7. Deane Keuch, Brewster
8. Brad Crowell, Dennis - by phone from 2:00-2:30 p.m.
9. Frederick Fenlon, Eastham – by phone
10. Valerie Bell, Harwich
11. Thomas Mayo, Mashpee
12. Thomas Donegan, Provincetown – by phone
13. Joshua Peters, Sandwich
14. Richard Elkin, Wellfleet
15. Sue Hruby, W. Tisbury

ABSENT WERE:

16. Michael Hebert, Aquinnah
17. Tim Carroll, Chilmark
18. John Ally, Dukes County
19. Paul Pimentel, Edgartown
20. Ronald Zweig, Secretary, Falmouth
21. Raymond Castillo, Orleans
22. Tisbury – vacant
23. Joseph Buteau, Truro

Members physically present: 12

Members participating by phone: 3

LEGAL COUNSEL

Audrey Eidelman, Esq., BCK Law, PC

STAFF PRESENT:

Maggie Downey, Administrator
Meredith Miller, EM&V Manager
Margaret Song, Commercial & Industrial Program Manager
Austin Brandt, Power Supply Planner
Lindsay Henderson, Data Analyst & Marketing Coordinator
Don Mauritz, Commercial & Industrial Program Analyst
Karen Loura, Administrative Assistant

CONSULTANTS

Kevin Galligan, Galligan Energy Consulting, Inc.

Chr. Flynn called the meeting to order at 2:00 p.m. stating the Meeting Notice/Agenda had been duly posted on the Cape Light Compact website in accordance with the Open Meeting Law. The Chair acknowledged remote participation of B. Crowell, F. Fenlon and T. Donegan who were unable to attend due to other obligations.

PUBLIC COMMENT

There were no members of the Public present.

CONSIDERATION OF MEETING MINUTES

The Board considered the February 10, 2016 Meeting Minutes. Several corrections were made. *R. Schofield moved the Board vote to accept the minutes as corrected, seconded by P. Cocolis and voted by roll call as follows:*

- | | | | |
|---------------------------------|-----|------------------------------|-----|
| 1. J. Yunits, Barnstable County | Abs | 9. T. Mayo, Mashpee | Abs |
| 2. D. Anthony, Barnstable | Yes | 10. R. Toole, Oak Bluffs | Yes |
| 3. D. Keuch, Brewster | Yes | 11. T. Donegan, Provincetown | Abs |
| 4. R. Schofield, Bourne | Yes | 12. J. Peters, Sandwich | Yes |
| 5. P. Cocolis, Chatham | Yes | 13. R. Elkin, Wellfleet | Yes |
| 6. B. Crowell, Dennis | Abs | 14. S. Hruby, West Tisbury | Yes |
| 7. F. Fenlon, Eastham | Yes | 15. J. Flynn, Yarmouth | Yes |
| 8. V. Bell, Harwich | Yes | | |

Motion carried in the affirmative (11-0-4).

TREASURER’S REPORT

P. Cocolis reviewed the Contract Summary sheet listing Contracts and Amendments he has approved which have been forwarded to the County Commissioners for execution and requested the Board vote to ratify his actions. There was discussion about Request for Proposals for Home Energy Services and the responses received. M. Downey explained a limited number of bids were received and bid was awarded to most advantageous proposal. Some had listed many “add-ons” which made it difficult to compare. She said there are not many vendors who provide Home Energy Services. *P. Cocolis moved the board vote to ratify the actions of the Compact Treasurer relative to Compact contracts from February 16, 2016 through March 8, 2016. The Compact Administrator is authorized and directed to take all actions necessary or appropriate to implement this vote and to execute and deliver all documents as may be necessary or appropriate to implement this vote, seconded by R. Elkin and voted by roll call as follows:*

- | | | | |
|---------------------------------|-----|------------------------------|-----|
| 1. J. Yunits, Barnstable County | Abs | 9. T. Mayo, Mashpee | Yes |
| 2. D. Anthony, Barnstable | Yes | 10. R. Toole, Oak Bluffs | Yes |
| 3. D. Keuch, Brewster | Yes | 11. T. Donegan, Provincetown | Yes |
| 4. R. Schofield, Bourne | Yes | 12. J. Peters, Sandwich | Yes |
| 5. P. Cocolis, Chatham | Yes | 13. R. Elkin, Wellfleet | Yes |
| 6. B. Crowell, Dennis | Yes | 14. S. Hruby, West Tisbury | Yes |
| 7. F. Fenlon, Eastham | Yes | 15. J. Flynn, Yarmouth | Yes |
| 8. V. Bell, Harwich | Yes | | |

Motion carried in the affirmative (14-0-1).

P. Cocolis distributed and reviewed the Cape Light Compact’s FY 16 Operating Budget Report dated 3/9/16. He said a supplemental budget request will be needed to cover overages in Salaries, Marketing and Retirement at a future meeting.

CHAIRMAN’S REPORT

Chr. Flynn introduced Jack Yunits, County Administrator. She said he has served as Mayor for Brockton and is author of *Urban Mayor: Making A City Work* (Acanthus Publishing 2012). J. Yunits said he is fascinated by what Cape Light Compact has done for Cape Cod.

Chr. Flynn introduced Donald Mauritz, newly hired Commercial/Industrial Program Analysis. D. Mauritz said he has 20 year's Energy Efficiency experience and comes from Berkley National Library University of California. He is a native New Englander and is happy to be back.

EXECUTIVE SESSION

At 2:28 p.m. Chr. Flynn requested the Agenda be reordered to take up the Executive Session matters because a quorum of the Governing Board will be lost at 3:00 pm. She said the purpose of the meeting is to discuss litigation strategies and potential vote regarding Electric Distribution Companies and Interstate Natural Gas Pipeline Capacity Contracts, DPU 15-181, DPU 16-05 and DPU 16-07. She announced the Board would return to Open Session at the conclusion of Executive Session. *R. Schofield moved the Board vote to enter into Executive Session pursuant to M.G.L. c. 30A §21(a)(3) to discuss litigation strategies and potential vote regarding Electric Distribution Companies and Interstate Natural Gas Pipeline Capacity Contracts, DPU 15-181, DPU 16-05 and DPU 16-07, seconded by P. Cocolis and voted by roll call as follows:*

- | | | | |
|---------------------------------|-----|------------------------------|-----|
| 1. J. Yunits, Barnstable County | Yes | 9. T. Mayo, Mashpee | Yes |
| 2. D. Anthony, Barnstable | Yes | 10. R. Toole, Oak Bluffs | Yes |
| 3. D. Keuch, Brewster | Yes | 11. T. Donegan, Provincetown | Yes |
| 4. R. Schofield, Bourne | Yes | 12. J. Peters, Sandwich | Yes |
| 5. P. Cocolis, Chatham | Yes | 13. R. Elkin, Wellfleet | Yes |
| 6. B. Crowell, Dennis | Yes | 14. S. Hruby, West Tisbury | Yes |
| 7. F. Fenlon, Eastham | Yes | 15. J. Flynn, Yarmouth | Yes |
| 8. V. Bell, Harwich | Yes | | |

Motion carried in the affirmative (15-0-0).

At 3:24 p.m. the Board returned to Open Session

At 3:25 p.m. J. Yunits left the meeting

Without a Quorum, the Governing Board Meeting ended and the Executive Committee met.

EXECUTIVE COMMITTEE MEETING

PRESENT WERE:

- | | |
|--|---|
| 1. Joyce Flynn, Chairwoman, Yarmouth | |
| 2. Robert Schofield, Vice-Chair, Bourne | |
| 3. Peter Cocolis, Treasurer, Chatham | |
| 4. Richard Toole, Member at Large, Oak Bluffs - by phone | |
| Members physically present: | 3 |
| Members participating by phone: | 1 |

GOVERNING BOARD MEMBERS PRESENT:

David Anthony, Barnstable
Deane Keuch, Brewster
Frederick Fenlon, Eastham – by phone
Valerie Bell, Harwich
Thomas Mayo, Mashpee
Thomas Donegan, Provincetown – by phone
Joshua Peters, Sandwich
Richard Elkin, Wellfleet
Sue Hruby, W. Tisbury

LEGAL COUNSEL

Audrey Eidelman, Esq., BCK Law, PC

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Austin Brandt, Power Supply Planner

Lindsay Henderson, Data Analyst & Marketing Coordinator

Don Mauritz, Commercial & Industrial Program Analyst

Karen Loura, Administrative Assistant

ADMINISTRATOR'S REPORT

- Marketing

M. Downey reviewed the marketing plan and the advertisements and schedule targeted to increase Power Supply Program enrollment. She said a supplemental budget request for additional marketing will be on the April meeting agenda for Board approval. There was discussion about meeting to review the FY 17 Operating Budget and then present to the Board at the May meeting for a vote in June.

- Administrative Services Agreement

M. Downey Reported the Administrative Services Agreement is being updated. She will meet with J. Yunits and Counsel to finalize the draft. She said there are many updates made to reflect current procedures and it will be presented at the April meeting.

- Power Supply

A. Brandt, Power Supply Planner will be speaking on gas pipelines at Cape Cod Community College on March 24th at 6:30 p.m. M. Downey will forward the announcement to members. V. Bell is the contact.

- Brewster Finance Committee

M. Downey reported on an invitation from the Brewster Finance Committee to meet with Cape Light Compact on April 6th. She will send out details once meeting is confirmed.

ENERGY EFFICIENCY UPDATE

- Review of 2015 Preliminary Savings and Benefits

M. Miller provided a Power Point presentation entitled 2015 Preliminary EE Results.

- Bourne Middle School – tabled

- Clarifying Commercial & Industrial Programs – Policy for Non Profits M. Song provided a Power Point presentation entitled Non-profit Update. There was discussion about the number of other potential non-profit organizations. P. Cocolis suggested the topic be delayed for discussion by the Governing Board. M. Downey suggested the Board have a working lunch meeting April.

GRID MODERNIZATION AND PLANS FILED BY MASSACHUSETTS DISTRIBUTION COMPANIES (DPU 15-120, 15-121 AND 15-122), AND OVERVIEW OF MICRO GRIDS

The Executive Committee agreed it is best to discuss these matters as a Governing Board. Copies of K. Galligan's Report titled Micro-grids An Overview - What, Why & Where and A. Brandt's Power Point Presentation entitled Grid Modernization Overview were distributed. M. Downey to re-distribute white paper. By agreement, the topic was tabled to next meeting.

BOARD MEMBER UPDATE

R. Toole brought up Vineyard Power's Community Empowerment Legislation. M. Downey said Cape Light Compact has reviewed it and said this is a town by town decision. It is not a Cape Light Compact issue. This is legislation sponsored by Rep. Madden to authorize cities and towns to enter into hedging for new renewable energy contracts. There is no harm to Cape Light Compact, but it will be very confusing for ratepayers. The legislation would enable town meetings to finance renewable energy projects.

J. Flynn announced this is Tom Mayo's last meeting as he has accepted a position with the Town of Hingham. T. Mayo said it was not an easy decision to make and encouraged the Compact that their work is important affecting all of the taxpayers. Everyone wished him well.

ADJOURNMENT

At 4:09 p.m. R. Schofield moved the Executive Committee adjourn, seconded by P. Cocolis and voted unanimously in favor.

Respectfully submitted,
Karen E. Loura
Administrative Assistant

LIST OF DOCUMENTS & EXHIBITS

- Meeting Notice/Agenda
- February 10, 2016 Meeting Minutes – draft
- Summary of Contracts - February 16, 2016 - March 8, 2016
- FY17 Operating Budget Report dated 3/9/16
- 2015 Preliminary EE Results
- Non-profit Update
- Micro-grids An Overview What, Why & Where
- Grid Modernization Overview